Prospectus

2018-19

With Application Form for Admission

**Secondary
and
Senior Secondary Education Courses**

विद्याधनम् सर्वधनं प्रधानम्

NATIONAL INSTITUTE OF OPEN SCHOOLING

ISO 9001:2008 Certified
(An autonomous Institution under Department of School Education &
Literacy, Ministry of Human Resource Development, Government of India)
A-24-25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh

f NIOSHQ | 🐦 @niostwit | 🌐 www.nios.ac.in

Learner Support Centre Toll Free No.: 1800 180 9393, **E-mail:** lsc@nios.ac.in

**NIOS: The Largest Open Schooling System in the World and an
Examination Board of the Government of India at par with CBSE/CISCE**

Dear Learner,

The process of education has witnessed changes globally and is undergoing rapid transformation constantly. The focus of educational process has shifted from the teacher to the learner. Education is now learner centric instead of what it has traditionally been - teacher centric. The learner is now expected to be more responsible for his/her choice of subjects and also process of education than before. A large number of adolescents decide to pursue education not through the classroom teaching process but on their own, at their own pace and place, and learn through on-line courses and recorded lectures available on the internet. The advent and ready availability of communication technologies has transformed our lives and, as a corollary, schooling. Learners, who wish to try something beyond curricular areas, like sports, music etc., or want to take greater academic challenge to excel in life, decide to pursue education through distance learning mode – largely depending upon self-instructional material.

The National Institute of Open Schooling (NIOS) is one of the three National Boards of Secondary Education. It offers school education through Open and Distance Learning (ODL) mode. It is the largest open school in the world with the largest enrollment and number of courses available, supported by print and electronic / Radio Programe material. It has been vested with the authority to enroll, examine and certify learners up to pre-degree level. The Open Schooling courses of study of NIOS have the same standard and equivalence as the courses of study of other national/state level Boards of School Education. Learners have joined colleges and professional institutions after completing their studies from NIOS. NIOS develops its own curriculum, self learning material and media support programmes utilizing expertise of faculty from various Academic and Vocational Education institutions/organizations. Open schooling encourages flexibility and freedom to learn. Learners can learn at any time and at their own pace and place.

I congratulate each one of you on your decision to pursue your education through the NIOS. You are now a proud and privileged member of the NIOS community. I welcome all of you to NIOS.

There is generally a feeling that distance education is easy. The content load or the level of learning expected to take place has to be identical for all learners who acquire certificates either through a national or a State School Education Board or through NIOS. In a classroom, the learner has to make less efforts as the teacher prepares lectures and delivers for learners who are 'passive' or, in other words, who are 'spoon fed'. In distance education, the learner has to be more self-disciplined as he/she has to take out time to go through the self-instructional material and also hear and/or watch the recorded lectures. Distance education is for the more responsible and self-disciplined clientele. The quality and rigour of assessment process of the NIOS examinations is identical, if not more difficult, compared to other Boards. You are up for a more challenging task than your counterparts in the traditional schooling system. I sincerely salute you on your decision to take this opportunity.

As you all know, of late NIOS has shifted to 100 % On-line admissions through its website **www.nios.ac.in**. Moving a step further in the direction of digitalization and making the admission process more learner friendly, NIOS from this year has also introduced admission through **Mobile App. named as "NIOS SMIS" (Student Management Information System). The complete life cycle of NIOS learner right from taking admission to final certification shall be available on this mobile App. Each activity of NIOS shall be intimated to the learner through this mobile App.** The Admission has also been linked with Aadhaar. This will facilitate NIOS to get proper authenticated data of each learner and will also curb the number of mistakes during admission process. From this year three new subjects Arabic, Persian and Tourism have been introduced in Senior Secondary course of NIOS.

On receiving your fee, in fact even before confirming admission, NIOS will despatch your study material. It will be sent through the Department of Post. You will not have to pay any money for it. It will be delivered free of cost at your given address. The cost of the study material is included in the fee. Go through the study material as soon as possible, as you will get intimation from your AI (Study Centre) about the Counselling Schedule. If you don't hear from your Study Centre, then you would yourself call them or go to the allotted AI and find out about the counselling sessions. During counselling, you get opportunity to clarify your doubts about any of the topics in your study material. You can also hear live lectures on the Mukta Vidya Vani, web-radio of NIOS. It is available through the website of NIOS. Search for it and listen to the lectures and you can raise your queries and get their solution on the spot. Make best use of it. You will keep receiving SMS alerts at each step. You can also reach us through our toll free telephone number 1800-180-9393 and e-mail: lsc@nios.ac.in. In case, you wish to share something with me then you can write to me on my email id cbsharma@nios.ac.in.

Welcome once again to the NIOS fraternity.

(Prof. Chandra B. Sharma)
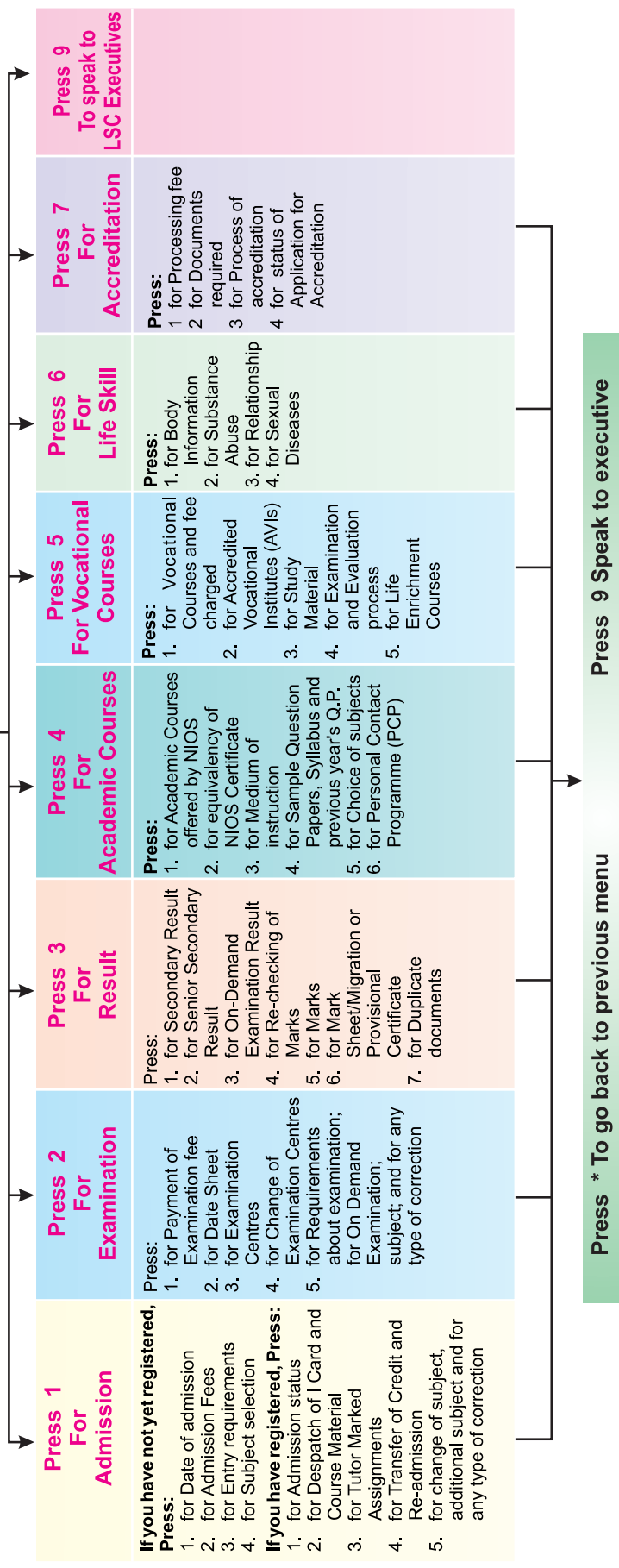Chairman, NIOS

Learner Support Centre (LSC)

NIOS believes and hopes that learners do not face any problem and do not have any grievance during their study. Nevertheless, NIOS has established the Learner Support Centre (LSC) to redress learners related various issues through email, Interactive Voice Response System (IVRS) and Toll Free No.

Dial 1800 180 9393

Welcome message

Press – 1 Hindi

Press – 2 English

Press 1 For Admission	Press 2 For Examination	Press 3 For Result	Press 4 For Academic Courses	Press 5 For Vocational Courses	Press 6 For Life Skill	Press 7 For Accreditation	Press 9 To speak to LSC Executives
If you have not yet registered, Press: 1. for Date of admission 2. for Admission Fees 3. for Entry requirements 4. for Subject selection **If you have registered, Press:** 1. for Admission status 2. for Despatch of I Card and Course Material 3. for Tutor Marked Assignments 4. for Transfer of Credit and Re-admission 5. for change of subject, additional subject and for any type of correction	Press: 1. for Payment of Examination fee 2. for Date Sheet 3. for Examination Centres 4. for Change of Examination Centres 5. for Requirements about examination; for On Demand Examination; subject; and for any type of correction	Press: 1. for Secondary Result 2. for Senior Secondary Result 3. for On-Demand Examination Result 4. for Re-checking of Marks 5. for Marks 6. for Mark Sheet/Migration or Provisional Certificate 7. for Duplicate documents	Press: 1. for Academic Courses offered by NIOS 2. for equivalency of NIOS Certificate 3. for Medium of instruction 4. for Sample Question Papers, Syllabus and previous year's Q.P. 5. for Choice of subjects 6. for Personal Contact Programme (PCP)	Press: 1. for Vocational Courses and fee charged 2. for Accredited Vocational Institutes (AVIs) 3. for Study Material 4. for Examination and Evaluation process 5. for Life Enrichment Courses	Press: 1. for Body Information 2. for Substance Abuse 3. for Relationship 4. for Sexual Diseases	Press: 1 for Processing fee 2 for Documents required 3 for Process of accreditation 4 for status of Application for Accreditation	

Press 9 Speak to executive

Press * To go back to previous menu

Reasons to Make
National Institute of Open Schooling
Learner's Choice

1. Freedom to Learn

With a motto to *'reach out and reach all',* NIOS follows the principle of freedom to learn i.e., what to learn, when to learn, how to learn and when to appear for the examination is decided by the Learner. There is no restriction of time, place and pace of learning.

2. Flexibility

The NIOS provides flexibility with respect to :

❖ **Choice of Subjects:** The learner has the option to choose subjects of his/her choice from the given list keeping in view the passing criteria.

❖ **Admission:** The learner has the option to take admission Online under various streams or through Study Centre, Facilitation Centre, Regional Centre for the Secondary and the Senior Secondary Education Courses.

❖ **Examination:** The Public Examinations are held twice in an year. Nine examination chances are offered to the learner in five years. A learner can take any examination during this period as and when he/she is well prepared and can avail the facility of credit accumulation.

❖ **On Demand Examination:** The learner has the option to also appear under the On-Demand Examination System (ODES) of NIOS at the Secondary and the Senior Secondary levels at the NIOS Headquarter, NOIDA at the Regional Centres of NIOS, and at 44 Kendriya Vidyalayas across India. A learner is eligible for On Demand Examination after first public examination.

3. Relevance

The NIOS courses and programmes are functional, useful in daily life and also set pathway for further studies. Successful alumni of NIOS are pursuing higher studies in institutions of international and national repute like IITs, the Delhi University, the Jamia Hamdard, the Jamia Millia Islamia, the Aligarh Muslim University, the Punjab University, the Allahabad University and many other reputed institutions of higher learning and in professional institutions.

4. Transfer of Credits

NIOS acknowledges previous knowledge by allowing transfer of credits of upto two subjects passed from International, National and State Boards of Examination / State Open Schools with whom NIOS has entered into agreements.

5. Recognised Quality Education

The NIOS takes conscious steps to provide quality education. The Govt. of India has vested in NIOS the authority to conduct Public Examinations and provide the Secondary and the Senior Secondary level certificates, which are equivalent to the certificates provided by any other Board of School Education. This is because all the Boards, whether National or State, are following the National Curriculum Framework brought out by the National Council of Educational Research and Training (NCERT). **NIOS is one of the three National Boards; the other two Boards are (i) the Central Board of Secondary Education (CBSE) and (ii) the Council for Indian School Certificate Examination (CISCE).**

Frequently Asked Questions (FAQs)
About NIOS and its Programmes

1.   **What is the procedure for taking admission in NIOS?**

Ans: NIOS has introduced 100% On-line admission at the Secondary and the Senior Secondary level in order to facilitate learners to register.

Under this scheme, the learner have three options:

(i)   He/She can register on-line directly by visiting the website of NIOS i.e., www.nios.ac.in

(ii)   He/She may visit his/her nearest AI (Study Centre)/Facilitation Centre and take help for on-line registration.

(iii)   He/She may visit the concerned Regional Centre of NIOS and take help for on line registration.

(iv)   He/She can use the services of the Common Services Centres of the Govt. of India for Online registration throughout the Country.

2.   **What is the eligibility criteria for admission to the Secondary Course?**

Ans: ➡   A learner who has passed class VIII and has valid proof of attaining 14 years of age can apply for registration to the Secondary Course.

➡   The learner who gives a self certificate stating that "I have studied and able to pursue the secondary course" is also eligible for admission to the Secondary Course.

➡   The learner who had studied at the Secondary level can also seek admission in NIOS either to complete his course or to improve his performance.

➡   Residential proof of the learner.

3.   **What is the valid proof of date of birth?**

Ans: The certificate of date of birth issued by a Municipal Corporation, a Municipal Body, a Village Panchayat or any other body authorised by the Registrar, Birth and Death, Government of India, and the Aadhaar Card issued by Govt. Agency is a valid proof of date of birth. However, in case of orphans, street children etc., a medical certificate in respect of age issued by a Government Hospital is also acceptable as a valid proof of date of birth.

4.   **What is the validity period of admission?**

Ans: The Admission (once registered) is valid for a period of 5 years from the date of admission.

5.   **Does NIOS allow any fees concession?**

Ans: The fee concession is provided to females, SC/ST/Ex-Servicemen and differently abled/Divyang learners as per NIOS norms.

6.   **Can any learner take direct admission in the Senior Secondary courses?**

Ans: No. In order to take admission in the Senior Secondary course, the learner must have passed the Secondary course from a recognised Board.

7.   **What is the Minimum age to take admission in the Senior Secondary Course?**

Ans: The minimum age to take admission in the Senior Secondary Course is 15 years.

8.   **What are the mediums of studies available in NIOS?**

Ans: The NIOS offers the Secondary course in English, Hindi, Urdu, Marathi, Odia, Telugu, Gujarati, Tamil and Malayalam mediums; and the Senior Secondary course in English, Hindi, Odia, Bengali, Gujarati and Urdu mediums.

9.   **What are the subjects available for the Secondary Course (Class-X)?**

Ans: Hindi, English, Urdu, Sanskrit, Bengali, Odia, Marathi, Telugu, Gujarati, Kannada, Punjabi, Assamese, Nepali, Malayalam, Arabic, Persian, Tamil, Mathematics, Science and Technology, Social Science, Economics, Business Studies, Home Science; Psychology, Indian Culture and Heritage, Painting, Data Entry Operations, Accountancy, Veda Adhyan, Sanskrit Vyakaran, Bharatiya Darshan, Sanskrit Sahitya. (32 subjects including 17 languages).

10.   **What are the subjects available for the Senior Secondary Course (Class-XII)?**

Ans: Hindi, English, Bengali, Odia, Tamil, Urdu, Sanskrit, Gujarati, Punjabi, Parsian, Arabic, Mathematics, Physics, Chemistry, Biology, History, Geography, Political Science, Economics, Business Studies, Accountancy, Home Science, Psychology, Computer Science, Sociology, Painting, Environmental Science, Mass Communication, Data Entry Operations, Introduction to Law, Library and Information Science, Veda Adhyan, Sanskrit Vyakaran, Bharatiya Darshan, Sanskrit Sahitya. (36 subjects including 11 languages).

11.   Whether a learner can I change his/her subjects during the validity period of his/her admission?

Ans: Yes. A learner has the option to change in one or more subjects, provided the total number of subjects does not exceed seven. However, such a change is permissible within four years of registration, so that learner can appear in the Public Examination within the validity period of admission. No change/addition of subjects is allowed in the first examination. Subjects already passed cannot be changed.

12.   How many subjects are required to be taken for obtaining the pass certificate ?

Ans: For obtaining a pass certificate at the Secondary level, a learner is required to pass in minimum five subjects including one or maximum two languages.

13.   Can the learner seek admission in additional subjects also?

Ans: Yes. A learner can opt upto two additional subjects. Thus, in all, a learner can choose maximum of seven subjects.

14.   What is the admission fee for registration and the examination fee?

Ans: The latest fee structure for registration and examination is given on NIOS website as also in the Prospectus.

15.   Can a learner take admission in Secondary/Senior Secondary Course of NIOS after passing the Secondary/Senior Secondary course from a formal Board of School Education?

Ans: Yes. In case the learner has completed the Secondary/Senior Secondary Course from any National/State Board of School Education and wish to seek admission in NIOS for the same course, he/she will be allowed to take admission in NIOS in upto four subjects. On successful completion, the learner will get only the Mark Sheet. No Certificate is issued under the Dual/Part Admission Scheme.

16.   How do the learner get confirmation of his/her admission?

Ans: The admission to a particular course is normally confirmed by NIOS by issuing an Identity Card having his/her admission particulars as per the records available with NIOS. On confirmation of admission, Enrolment Number is also informed to the learner.

17.   How does the learner get the self-instructional material?

Ans: The specially designed printed Self Instructional Material for different subjects alongwith other support material is provided to learner through post at his/her home address. A learner is, therefore, expected to give his/her correct and complete home address.

18.   How can a learner procure his/her study material in case parcel is not delivered?

Ans: In case of undelivered parcel of study material, the learner is required to pay Rs. 100/- (Rupees one hundred only) through a Demand Draft in favour of Secretary, NIOS, payable at Delhi for re-despatch of study material at his/her residence to the Deputy Director, Material Distribution Unit, C/o CWC, G.T. Karnal Road, Rana Pratap Bagh, Delhi-110033

19.   Is there any provision for correction in admission records?

Ans: Since the admission is 100% online, the learners are requested to be careful while making entries in their application form. However, the correction will be done as per the Guidelines displayed on NIOS website.

20.   Whether NIOS issues Duplicate Identity Card?

Ans: Yes, In case of loss of Identity Card, a Duplicate Identity Card can be issued only after lodging an FIR with the concerned Police Station by the learner. Apply on plain paper to the concerned Regional Centre of NIOS along with the original copy of FIR, the bank draft of Rs. 100/- and two photographs. Detailed guidelines can be seen on NIOS website in this regard.

21.   Can a learner choose any subject combination?

Ans: Yes, a learner has the option to choose subjects of his/her choice from the list provided at NIOS website and prospectus keeping in view the Passing Criteria and Certification Criteria, as also the requirement of other Boards/Universities for further education.

22.   Whether learner has the option to take vocational subjects along with academic courses at the Secondary and the Senior Secondary levels?

Ans: Yes, in order to make NIOS courses more meaningful, Vocational Education Courses are offered independently and also in combination with academic subjects at the Secondary and the Senior Secondary levels.

23.   Are the Common Services Centres of the Government of India authorised to act as NIOS Facilitation Centres?

Ans: Yes, NIOS has entered into an MoU with CSC e-Governance India Ltd., Ministry of Information and Technology, Government of India. All the Common Services Centres throughout the country act as Facilitation Centres of NIOS where any prospective learner can avail various online facilities of NIOS at the prescribed rates. These rates are given at pages 15 to 16 of the Handbook. A list of the CSCs is at Appendix-C.

The amount as per these rates is to be paid by the learner and will be in addition to the registration fee of NIOS.

Learner's Responsibilities : At a Glance

➤ Do not fill up the Application Form for Admission **without reading the instructions.**

➤ Do not leave any **column blank** in the Application Form for Admission.

➤ Do not forget to write your name and registration number at the back of Photograph before affixing it on the Form and Demand Draft of fee, if fee is paid through Bank Draft.

➤ Do not submit Application Form for Admission without **supporting documents**.

➤ Do not get influenced by **unauthorized agencies** who **falsely guarantee success of learners.**

➤ Do not forget to enclose **original Marksheet** while applying for Transfer of Credit (TOC).

➤ **Do not pay to anyone extra amount for admission and examination over and above the prescribed fee as mentioned in the Application Form for Admission.**

➤ Do not miss out the Personal Contact Programmes (PCPs) in each subject which all AIs (Study Centres) have to provide on compulsory basis.

➤ **Do not indulge** in **unfair means** such as copying, impersonation etc.

➤ Learner is required provide valid **E-mail ID** and the **mobile number** for SMS alerts.

A learner seeking admission through Stream-1 in Block I and Block II in 2018-19 can appear first time only in April-May and October-November Examinations respectively in the year 2019.

Most of the information about NIOS that the learner may need during the course of his/her studies is available on NIOS website.

Please log on at
www.nios.ac.in

Whenever the learner communicates with NIOS Study Centre or the concerned Regional Centre, he/she should not forget to mention his/her reference number, name, enrolment number and complete address.

Content

NIOS का है ये सपना, शिक्षित हो देश यह अपना

The National Institute of Open Schooling

➤ The largest Open Schooling system in the world with cumulative enrolment of 2.46 million (for last 5 years).

➤ 3.62 million learners have already been certified in the Secondary, Senior Secondary and the Vocational Education Courses since 1991.

➤ More than 5 lakh learners were admitted during 2016-17 in various courses.

➤ Reaches out through a network of 22 Regional Centres, two Sub Regional Centres, two NIOS Cell and more than 7000 Study Centres (AIs/AVIs) spread all over the country and abroad.

➤ Imparts education through Open and Distance Learning (ODL) mode using a media mix of self-instructional print material, audio, video programme supported by Personal Contact Programme at AIs. These are further supplemented by Radio broadcast T.V. programmes and Mukta Vidya Vani (Audio streaming through internet on NIOS website).

The National Institute of Open Schooling (NIOS) was set up as the National Open School in 1989 by the Ministry of Human Resource Development, Government of India, as an autonomous organisation. It provides educational opportunities to persons who wish to study further and qualify for a better tomorrow. The Mission of NIOS is to provide education to all with special concern for girls and women, rural youth, working men and women, SCs and STs, differently abled persons and other disadvantaged persons who because of one or other reason could not continue their education in the formal system of education. The aim of NIOS is the reach the unreached NIOS has taken special initiatives for imparting education to Jail Inmates by setting up Study Centres in Jails all over India and granting them full fee exemption. NIOS operates through a network of Twenty Two Regional Centres, two Sub-Regional Centres, Two NIOS Cell and more than Seven thousand Accredited Institutions (AIs) and Accredited Vocational Institutions (AVIs) popularity known as Study Centres. These Centres are located in India, Nepal and Middle East Countries. For academic courses, admission is through On-line only.

1.1 Features and Flexibilities in NIOS

➤ **Age Limit:** There is no upper age limit for admission. However, the minimum age for enrolment is 14 years for the Secondary course and 15 years for the Senior Secondary course as per information given in the entry requirements in **Table-3**.

➤ **Choice in Medium of Instructions:**

➡ Hindi, English, Urdu, Marathi, Telugu, Gujarati, Malayalam, Tamil and Odia mediums at the Secondary stage.

➡ Hindi, English, Urdu, Bengali, Gujarati and Odia mediums at the Senior Secondary stage.

Note: **The subjects under the title "Indian Knowledge Traditions" mentioned in the Scheme of Studies in Table-1 are available in Sanskrit medium only at the Secondary/Senior Secondary level.**

➤ **Choice of Subjects:** The learner has the option to choose any subject combination from the list of subjects offered as per the criteria given in the **Scheme of Studies in Table-I**.

In case the learner wishes to use NIOS certificate for higher studies, it is in his/her own interest that he/she keeps in mind the requirements of the Boards/ Universities where he/she wish to join after passing Secondary/Senior Secondary course from NIOS. Some Boards / Universities require specific subject combinations for admission to the Institutions affiliated to them. For example, for Medical course, various institutes will expect the learner to have passed with a combination of Chemistry, Physics and Biology/Bio-technology and any other two as languages. The learners who wish to join formal School Board in class XI after passing NIOS examination of class X may opt for subjects combinations (in 5 or 6 subjects as the case may be) which are acceptable in class XI by such formal School Board, without prejudice to the rights of NIOS.
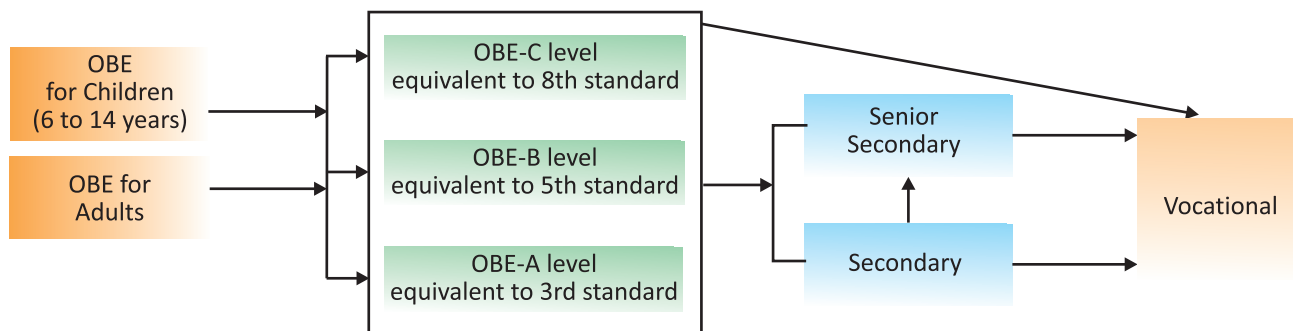
NOTE
The learner should think and choose his/her subjects carefully keeping in view his/her plans for higher studies, specific jobs, and requirement of the concerned Board, etc.

➤ **Additional Subjects :** The learner has the option to select one or two additional subject(s) either at the time of admission or during the course of study, if he/she so desires or if it is required.

➤ **Combination of Academic and Vocational Education Courses :** In order to make the NIOS courses more meaningful, a number of Vocational Education Courses are also offered in combination with academic subjects at the Secondary and the Senior Secondary levels **(Refer Table 2). These Vocational Education Courses have to be taken in the Accredited Vocational Institutions (AVIs).** For more details, please refer to the Prospectus for Vocational Education Courses.

➤ **Continuous Assessment :** During course of study, internal assessment will be done to inform the learner the progress through Tutor Marked Assignments (TMAs) and Personal Contact Programmes (PCPs).

➤ **Flexible Scheme of Admission:** The lerarer has the option to take admission in NIOS through On-line under various Streams directly or by approaching a nearby Study Centre/Authorised NIOS Facilitation Centre/Common Service Centre of the Ministry of IT, Govt. of India.

➤ **Flexible Scheme of Examinations:** The Public examinations are conducted by NIOS twice a year. A learner gets nine chances to appear in the public examinations over a period of five years to complete his/her courses. However, the learner has also the option to choose any of the following for getting evaluated and certified:

– Public examinations are conducted by NIOS twice in a year.

– On Demand Examination System (ODES).

– Public examination in some subjects and ODES in other subjects.

➤ **Credit Accumulation:** The learner has the option to choose to appear in anyone or more subjects in any examination and earn credit which will be accumulated till all five subjects required for certification are successfully completed within a period of 5 years of registration.

➤ **Transfer of Credit:** The learner has the option to avail the facility of Transfer of Credit (TOC) to a maximum of two subjects passed from a recognised Board of School Education, provided these subjects are also available in NIOS Scheme of Studies and their results can be verified from the concerned Boards' website. TOC is given as per the conditions given in **Section 2.6**.

➤ **Validity of Admission:** The learner's admission is valid for a period of five years. For Public Examination at the Secondary and the Senior Secondary level, a learner may take nine or fewer chances to successfully complete the course during the validity period of admission.

➤ **Part Admission:** Under this scheme, the learner may take admission in one or more subjects but not more than four subjects. On passing, the learner will be issued only the Mark sheet.

➤ **Education of Disadvantaged Group:** To cater to the special needs of people who are physically, mentally challenged, socially and geographically isolated marginalised and are from disadvantaged sections of the society such as street children, working children, rural women, NIOS has setup Special Accredited Institutions called Special Accredited Institutions for Education of the Disadvantaged (SAIEDs).

➤ **Opportunities to Jail Inmates : In order to help Jail inmates to earn their livelihood after they are released from jail and bringing them in mainstream, NIOS has set up Study Centres in Jails all over India. Full fee exemption (Admission and Examination fee) is provided to Jail inmates.**

1.2 Programmes, Courses and Pathways

NIOS offers the following courses and programmes :

1.2.1 NIOS Virtual Open Schooling

The National Institute of Open Schooling (NIOS) launched the Virtual Open Schooling (VOS) during the year 2014-15 to serve learners through online courses for their education and skill development. Under the virtual open schooling system, the learners get opportunity to study a course online and gain credit for certification purpose.

The VOS Platform of NIOS has a Learning Management System (LMS) for giving information and direct interaction among learners and teachers in respect of Online Admission, Discussion Forum, Blogs, Online Classes through Video Conferencing, Online Assessment, etc.

The following are the advantages of the Virtual Open Schooling (VOS):

➤ Online admission, Online content, Online assignment submission, Online classes, and Online examination

➤ Flexibility: Anywhere Anytime access

➤ Access to high quality education: Access to quality teachers and peers increases collaboration

➤ Powerful innovation: It expands educational opportunities

Currently, NIOS is offering two Vocational Education Courses under VOS

1. Certificate in ICT Applications

2. Diploma in Rural Technology

For more details, download the VOS Programme Guide from the link : **http://vos.nios.ac.in/niosvirtual/ VOSProgrammeGuide.pdf**

For latest updates, keep visiting NIOS VOS website. : **http://vos.nios.ac.in**

1.3 Scheme of Studies

The Scheme of Studies for the Secondary and the Senior Secondary Courses is given in **Table-1**. For obtaining a Pass Certificate, **a learner is required to pass in a minimum of five subjects including one or maximum of two languages** from Group 'A' and other three or four subjects from Group 'B'. However, a learner is free to take upto two additional subjects and thus can choose maximum of seven subjects.

Table-1 : Scheme of Studies for Academic Courses

Secondary Level	Senior Secondary Level

Secondary Level

S.No. Code   Subject

Group 'A'

1.	(201)	Hindi
2.	(202)	English
3.	(206)	Urdu
4.	(209)	Sanskrit
5.	(203)	Bengali
6.	(204)	Marathi
7.	(205)	Telugu
8.	(207)	Gujarati
9.	(208)	Kannada
10.	(210)	Punjabi
11.	(228)	Assamese
12.	(231)	Nepali
13.	(232)	Malayalam
14.	(233)	Odia
15.	(235)	Arabic
16.	(236)	Persian
17.	(237)	Tamil

Examination of these subjects will be held on same day and same time.

Group 'B'

1.	(211)	Mathematics*
2.	(212)	Science and Technology*
3.	(213)	Social Science
4.	(214)	Economics
5.	(215)	Business Studies
6.	(216)	Home Science*
7.	(222)	Psychology
8.	(223)	Indian Culture & Heritage
9.	(224)	Accountancy
10.	(225)	Painting*
11.	(229)	Data Entry Operations*
12.	(245)	Veda Adhyan#
13.	(246)	Sanskrit Vyakaran#
14.	(247)	Bharatiya Darshan#
15.	(248)	Sanskrit Sahitya#

Indian Knowledge Tradition#

➡ Five subjects with either one or two languages from Group A and the remaining subjects from Group B.

➡ Two additional subjects can be taken from either of the two groups with additional fees as per NIOS norms.

Senior Secondary Level

S.No.Code   Subject

Group 'A'

1.	(301)	Hindi
2.	(302)	English
3.	(306)	Urdu
4.	(309)	Sanskrit
5.	(307)	Gujarati
6.	(303)	Bengali
7.	(304)	Tamil
8.	(305)	Odia
9.	(310)	Punjabi
10.	(341)	Arabic
11.	(342)	Persian

Examination of these subjects will be held on same day and same time .

Group 'B'

1.	(311)	Mathematics
2.	(321)	Home Science*
3.	(328)	Psychology
4.	(316)	Geography*
5.	(318)	Economics
6.	(319)	Business Studies
7.	(332)	Painting*
8.	(336)	Data Entry Operations*
9.	(337)	Tourism
10.	(345)	Veda Adhyan#
11.	(346)	Sanskrit Vyakaran#
12.	(347)	Bharatiya Darshan#
13.	(348)	Sanskrit Sahitya#

Indian Knowledge Tradition#

Group 'C'

14.	(312)	Physics*
15.	(315)	History
16.	(339)	Library and Information Science*

Examination of these subjects will be held on same day and same time.

Group 'D'

17.	(313)	Chemistry*
18.	(317)	Political Science
19.	(335)	Mass Communication*

Examination of these subjects will be held on same day and same time.

Group 'E'

20.	(314)	Biology*
21.	(320)	Accountancy
22.	(338)	Introduction to Law

Examination of these subjects will be held on same day and same time.

Group 'F'

23.	(330)	Computer Science*
24.	(331)	Sociology
25.	(333)	Environmental Science*

Examination of these subjects will be held on same day and same time.

➡ Five subjects with either one or two languages from Group A and the remaining subjects from Group B, C, D, E and F (only one subject from each group C, D, E and F).

➡ Two additional subjects can be taken from any group (only one subject from each group C, D, E and F) with additional fee as per NIOS norms.

In the Certificate, mention of *"Indian Knowledge Tradition"* will be made on successful completion of above four subjects alongwith Sanskrit Language subject at Secondary/Senior Secondary level. These subjects are available in Sanskrit medium only.

Note 1: Subjects with asterisk *have theory as well as practical work.
Note 2 : Learner has the option to offer only in one subject from each of Group C, D, E and F.

1.4 Combination of Vocational and Academic Subjects

While seeking admission in the Secondary/Senior Secondary Course, a learner may opt for one of the stand alone Vocational subjects listed in **Table-2,** but not mentioned in Group 'B' in **Table-1**. Separate admission for such subject is required to be taken at one of the AVIs. Information regarding AVIs can be obtained from the website: www.nios.ac.in. The pass credit obtained in this subject can be transferred, on request, in the Secondary/the Senior Secondary Examination Certificate. In the context the concerned learner is required to submit a request on a plain paper with document to the Director (Evaluation) of NIOS it should be accompanied with the original Secondary/Senior Secondary Marksheet and photo copy of the Mark Sheet of the Vocational Education Examination.

Table-2 : List of Vocational Education Courses offered in combination with Academic Courses

Secondary Level					
S.No.	Code	Subject	S.No.	Code	Subject
1.	(217)	Typewriting (Hindi)	6.	(253)	Solar Energy Technician
2.	(218)	Typewriting (English)	7.	(254)	Bio Gas Techinician
3.	(221)	Typewriting (Urdu)	8.	(255)	Laundry Services
4.	(251)	Jute Production	9.	(256)	Bakery & Confectionery
5.	(252)	Carpentry	10.	(257)	Welding Technology

Senior Secondary Level					
S.No.	Code	Subject	S.No.	Code	Subject
1.	(322)	Typewriting (Hindi)	12.	(355)	Electroplating
2.	(323)	Typewriting (English)	13.	(356)	House Keeping
3.	(324)	Stenography (Hindi)	14.	(357)	Catering Management
4.	(325)	Stenography (English)	15.	(358)	Food Processing
5.	(326)	Secretarial Practice	16.	(359)	Play Centre Management
6.	(329)	Stenography (Urdu)	17.	(360)	Hotel Front OfficeOperation
7.	(364)	Typewriting (Urdu)	18.	(361)	Poultry Farming
8.	(351)	Plant Protection	19.	(362)	Soil and Fertilizer Management
9.	(352)	Water Management for Crop Production	20.	(363)	Preservation of Fruits and Vegetables
10.	(353)	Oyster Mushroom Production			
11.	(354)	Furniture and Cabinet Making			

IMPORTANT INFORMATION

As far as certificates issued by NIOS is concerned, these are accepted for higher education, Govt. jobs and all other purposes. The certificates issued by NIOS are accepted by all the National/State Boards and all the Universities. However, in certain cases, various Boards/ Universities have fixed an eligibility criteria based on their specific requirements. Hence, the candidates seeking admission in NIOS may go through the latest eligibility criteria of different Boards/Universities.

To cater to the needs of diverse groups of learners, NIOS offers Online Admissions throughout the year in four streams. The details of Streams and Procedure for On-line Admission are given below:

On-line Admission for 2018-19 Session

2.1 Procedure for On-line Admission

NIOS has introduced 100% On-line admission through website www.nios.ac.in or Mobile App. (through NIOS web portal) in order to facilitate the learners to register for admission.

Under this scheme, the learner has four options :

(i) The learner can register On-line directly by following the procedure laid down in **Section 2.2**.

(ii) The learner may visit nearest AI (Study Centre)/Facilitation Centre and take their help for On-line registration. The list of Accreditation Institutions (AIs) is available in a seprate booklet.

(iii) The learner may visit the concerned Regional Centre of NIOS and take its help for on line-registration. The list of Regional Centres is at **Appendix-B**.

(iv) The learner can visit a Common Services Centre (CSC) of the Ministry of Information and Technology, Govt. of India. List of CSCs with what name they are known in different states is at **Appendix C**.

There are **four streams of On-line admission** catering to the learners with different needs. The admissions in these four streams are mutually exclusive i.e., learner can opt for one of them only.

2.1.1 On-line Admission for all learners (Stream-1): This stream for On-line Admission is open for all the learners as per the laid down eligibility criteria for the Secondary and the Senior Secondary courses. The dates for Online Admission for **stream-1** throughout the year (24×7) from the admission session 2018-19 and onwards are as follows:

Block for Online Admission	Dates of Online Admission Stream-1	Fee	Examination in which the students can appear first time
Block-1	16th March - 31st July 2018 1st August - 15th August 2018 16th August - 31st August 2018 1st September - 15th September, 2018	without late fee with late fee of Rs. 200/- with late fee of Rs. 400/- with late fee of Rs. 700/-	April/May, 2019
Block-2	16th September 2018 - 31st January 2019 1st February - 15th February 2019 16th February - 28th February 2019 1st March - 15th March 2019	Without late fee with late fee of Rs. 200/- with late fee of Rs. 400/- with late fee of Rs. 700/-	October/November, 2019

The learner seeking admission through On-line under Stream-1 will be attached to the AI (Study Centre) as per preference given by him/her at the time of admission.

2.1.2 **On-line Admissions for learners who want to appear in October-November, 2018 examinations (Stream-2):** This stream for On-line admission is **open from 01.05.2018 to 30.06.2018** for all those learners who had appeared but could not clear or who were eligible but could not appear in the Public Examination of Secondary/Senior Secondary level from any recognised Examination Board and fulfil entry requirement of age, address proof as per **Table 3**. The learners may upload the failed marksheet/Admit Card (Hall Ticket) alongwith relevant/ supporting documents and photograph on appropriate space available in the Online Admission Form for confirmation of the admission. The learners who had applied for Transfer of Credit (TOC) have to send original failed marksheet mentioning the Reference Number on the back of Mark Sheet to respective Regional Centre of NIOS as per Appendix-B. The learners of this stream will be eligible to appear in the October-November, 2018 Secondary/Senior Secondary Public Examinations of NIOS.

2.1.3 **On-line Admission for learners who want to appear under the On Demand Examination System (ODES) of NIOS for Secondary level (Stream-3):** This stream for On-line admission is open throughout the year for those learners who have already passed the Secondary Examination from the recognised Board and wish to take part admission in one subject or up to 4 subjects for updating their qualification, or learners who had appeared but could not clear, or who were eligible but could not appear in the Public Examination of the Secondary level from any recognised Board and want to appear through On Demand Examination System of NIOS for the Secondary level only and entry requirement of age, address proof as per **table 3**. The learners may upload the failed marksheet/Admit Card (Hall Ticket) alongwith relevant/supporting document and photograph on appropriate space available in the Online Admission Form for confirmation of the admission. The learners who had applied for Transfer of Credit (TOC) have to send original failed marksheet mentioning the Reference Number on the back of Mark Sheet to Online Cell, NIOS, Room No. 408, A-24-25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh. The Subjects available for appearing through ODES at Secondary level are Hindi (201), English (202), Sanskrit (209), Mathematics (211), Science & Technology (212), Social Science (213), Economics (214), Business Studies (215), Home Science (216), Psychology (222), Indian Culture & Heritage (223), Painting (225) and Data Entry Operations (229).

2.1.4 **On-line Admission for learners who want to appear under the On Demand Examination System (ODES) of NIOS for Senior Secondary level (Stream-4):** This stream for On-line admission is open throughout the year for those learners who have already passed the Senior Secondary or above from any recognized Board/University and wish to take part admission in one subject or up to 4 subjects for updating their qualification; or learners who had appeared but could not clear; or who were eligible but could not appear in the Public examination of Senior Secondary level from any recognized Board and want to appear through On Demand Examination System of NIOS at the Senior Secondary level and fulfil entry requiremnt of age, address proof as per **table 3**. The learners may upload the failed marksheet/Admit Card (Hall Ticket) alongwith relevant/supporting document and photograph on appropriate space available in the online Admission Form for confirmation of the admission. The learners who had applied for Transfer of Credit

(TOC) have to send original failed Marksheet mentioning the Reference Number on back of Marksheet to Online Cell, NIOS, Room No. 408, A-24-25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh. **This scheme is presently valid in the following subjects viz.,** Hindi (301), English (302), Sanskrit (309), Mathematics (311), Physics (312), Chemistry (313), Biology (314), History (315), Geography (316), Political Science (317), Economics (318), Business Studies (319), Accountancy (320), Home Science (321), Psychology (328), Sociology (331), Painting (332), Environmental Science (333), Mass Communication (335), Data Entry Operations (336). and Introduction to Law (338).

Note :

(i) The learner registering under Stream-3 and Stream-4 will **be allowed to appear in the Examination only through On Demand Examination** mode. He/she **will not be allowed to appear in the Examination through the Public Examination** conducted by NIOS during October/November and April/May.

(ii) The learner registered under any stream will be eligible for TOC as per guidelines and conditions given in **Section 2.6**.

(iii) **The learner registering under Stream-2, Stream-3, Stream-4 and desires to take different subjects or additional subject from his/her Parent Board of School Education, he/she will be required to pay Rs. 600/- per subject in addition to Admission/ Registration Fee, Exam. Fee and TOC fee.**

(iv) **Requirement of authentication: You have to choose one of the available authentication method i.e. Aadhar Number, Aadhar Enrolment number, Passport number, Ration Card number, Bank Account Number or any other valid government identity. As a proof, you need to upload the scanned copy of the document of the selected authentication method.**

2.2 Procedure for On-line Admission directly by learners

Procedure for Online Registration for Admission to Stream 1 Block 1 for the year 2018-19 (First examination for these learners will be held in April/May 2019)

Visit the NIOS website nios.ac.in or the Student portal of NIOS sdmis.nios.ac.in and read the instructions carefully about the below topics:

❖ How to Register for Admission
❖ Eligibility criteria
❖ Date of Examination
❖ Admission Fee details
❖ Documents required

➡ The learner has to be ready with the scanned copy/soft copy (jpg, jpeg files) of the below documents which will be required to be uploaded while registering for the Admission to Secondary and Senior Secondary courses:

❖ Recent Passport size color Photograph
❖ Signature (preferably in Black Ink)
❖ Valid identity proof (like Aadhaar Card or Passport or Ration card etc.)

- ❖ Valid proof of Date of Birth (like Aadhaar Card with date of birth printed on it in the dd/mm/yyyy format, Birth Certificate etc.)

- ❖ A valid proof of Residence (like Aadhaar Card with complete address printed on it, valid Passport/ Water Bill/Electricity Bill/Voter ID/Ration Card/Indian Passport/Statement of Operational Bank Account/Appointment Letter from the Employer on Printed Letter Head, if living in rented accommodation – copy of any proof of permanent address along with present Rented Agreement)

- ❖ Class 8th marksheet or Self Certificate (in case of secondary course). Class 10th marksheet (in case of senior secondary course)

- ❖ Social Category/Caste Certificate (in case the learner belongs to SC/ST/OBC social category).

- ❖ Ex-serviceman Certificate (in case he/she is an Ex-serviceman)

- ❖ Disability Certificate (in case he/she is having any kind of disability)

- ❖ Fail marksheet of previous Board, failing which Transfer of Credit (ToC) marks will not be updated in NIOS result. If ToC Board marked with (*Other) is selected then the Result should be available on the concerned Board Website else Learner has to submit result verification letter from concerned Board as per NIOS norms.

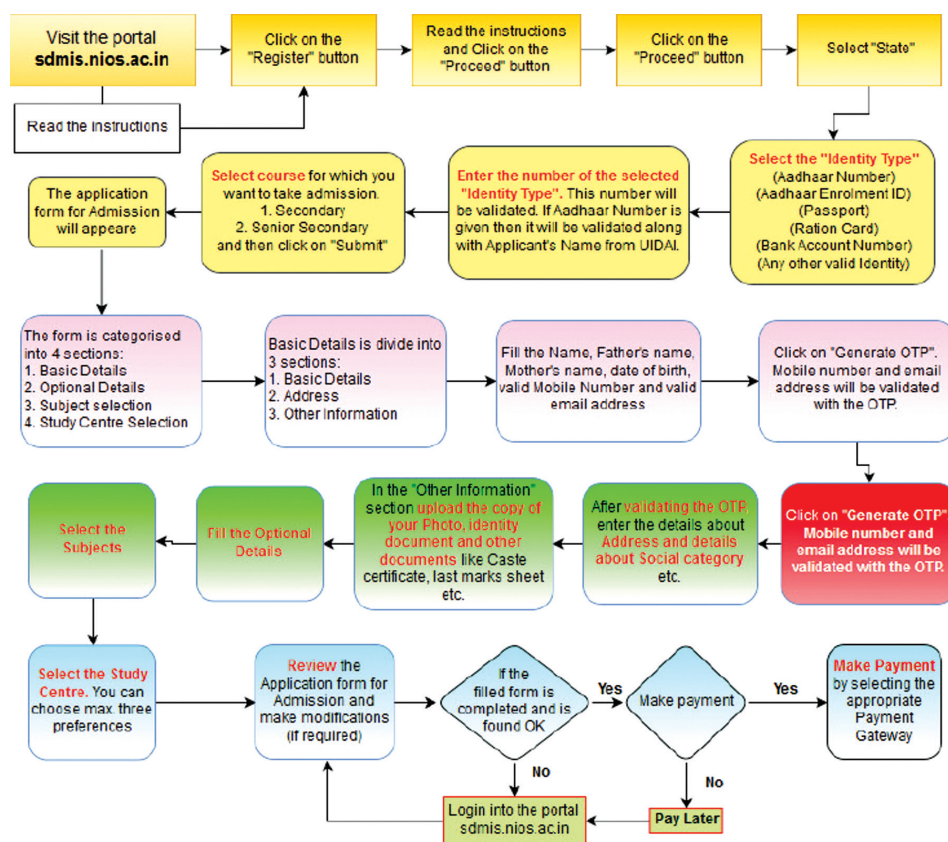Given below are the steps to be followed to fill the Application form online:

- ➡ After reading the instructions click on the "Register" button in the Stream 1 block 1 section. This will display some other important instructions and a declaration. Read the instructions/declaration and then click on Proceed. The learner can click on Cancel button if he/she does not want to continue the process.

- ➡ Select the State/UT to which the learner belongs to.

- ➡ Select the Identity type through which the learner intends to validate his/her identity. The learner can select any one out of the given list of Identity types like Aadhaar Number, Aadhaar Enrolment ID (allotted to those who have enrolled for Aadhaar Number but not yet received the Aadhaar Number), Passport Number, Ration Card Number, Bank Account Number, Date of Birth Certificate or any other valid Identity type etc.)

- ➡ Type the Identity document number. This number will be validated. The learner will also need to upload the scanned copy of the selected Identity document.

- ➡ Select the Course (Secondary or Senior Secondary) for which the learner intends to take admission.

- ➡ Authenticating the Aadhaar Number is a complete process in itself. The Aadhaar number provided by you along with Name (as printed on Aadhaar Card) and Gender (as printed on Aadhaar Card) will be validated from the Aadhaar issuing Authority (Unique Identification Authority of India - UIDAI). If any information (Aadhaar number, name and Gender) given in the Registration process does not match with Aadhaar Card then the Authentication process will fail and the learner will not be allowed to continue to fill the admission form.

- ➡ Only after the successful Demographic Authentication of Aadhaar data, the learner will be redirected to the Admission Form starting with the Basic details.

- ➡ The Application form for Admission is divided into Sections namely Basic Details, Optional Details, Subjects selection and Study Centre selection.

- ➡ Fill in the Name of the applicant seeking admission in NIOS, Father's Name and Mother's Name, Date of Birth, Gender, Aadhaar Number, a valid Mobile Number and a valid email address.

➡ Click on Generate OTP button to get One Time Password (OTP) on the mobile number and email address for authenticating both modes of communication.

➡ NOTE: One email address can be used only once and one mobile number and one address can be used for registration of maximum three learners.

➡ After successful authentication of the mobile number and email address, the learner will be allowed to fill other details like permanent Address and Postal address, details about Social Category/caste, medium of study etc.

➡ The learner will have to upload the required documents in this section.

➡ **NOTE: The learner is not required to send/submit the hard copy of the form and the documents but it is mandatory to upload the required documents online. If required by NIOS management or if any other discrepancy is found in the submitted online application form/documents, the learner shall be required to submit the printed application form along with the documents and photograph. This requirement will be communicated to him/her through email and SMS.**

➡ After filling the details and uploading the documents, click on the NEXT button to continue.

➡ **NOTE: At this point of time, a user name and password will be created for the learner and the details will be sent to the authenticated email address which was mentioned in the basic details of the learner. This email will also contain the instructions for further processing. Keep the user credentials (user name and password) safe.**

➡ In the next section, fill in the optional details like family income, qualification of father and mother etc.

➡ In case the learner is registering for Senior Secondary course then he/she needs to fill the details of his/her pervious qualification (Class 10th).

➡ On the next section, select the Study Centre. The learner can select maximum 3 preferences. Study Centre will be available on the basis of State and District selected by him/her. The Study Centre will be allocated by the automated system based on the availability of the seats in the Study Centre. The Study Centre will be available for selection on the basis of the combination of various selections made by the learner like Course, Medium, and Gender etc.

➡ After filling in the details and after uploading the required documents, review the entire form including Fee Details in the REVIEW SECTION. In case, the learner wants to change any of the information filled by him/her then he/she can click on the EDIT button/icon of each section. After changing the information the learner has to again click on NEXT button to reach the Review section.

➡ If all the information, given by the learner in the registration process is okay, then the learner can continue to make online payment by selecting the available Payment Gateways like IDBI, UBI, ICICI Bank etc. CSC wallet can be used by CSC Village Level Entrepreneur (VLE) for making admission fee payment online.

➡ **NOTE: Kindly note that the fee payment is to be made online only. No Bank Draft/Demand Draft/Cash/Cheque or any other mode of fee payment is acceptable. All CSC and NIOS AIs (Study Centres) are authorized for facilitating the learners to take admission online. There are no other Agencies/Cybercafe/any other institutions recognized by NIOS for doing Online Admission.**

➡ After successful transaction, the learner will receive the Fee Payment Receipt in the learner's registered email and also through SMS on his/her registered mobile number.

➥ After the successful transaction, a Reference Number will be generated which can be used for communicating with NIOS until your admission is confirmed. Once the payment is done successfully, the learner will be allowed to see the dashboard in his/her login.

➥ After successful verification of the documents, admission fee and the information submitted by the learner while registration, his/her admission will be confirmed and an Enrolment Number will be generated. Appropriate communication will be sent to the learner through email and SMS after the admission is confirmed by NIOS management.

➥ If the transaction fails then the learner has to make the transaction again.

➥ The learner can make the payment later by logging into the Student Portal of NIOS (sdmis.nios.ac.in) using the user name and password sent to his/her registered email.

➥ The dashboard in the learner's login will provide the feature to manage all the student related activities like Printing the Application Form, Printing the Fee Payment Receipt, Printing the Identity Card/ID Card, checking the status of the study material which will be sent to the learner from NIOS free of cost, registering for exams, examination fee payment and other e-services.

The learner is suggested to furnish correct and authentic information and should upload valid, authentic and relevant photo/documents in the respective sections in the application form. No changes shall be permitted in the application form after the payment is done. Furnishing incomplete/wrong information or uploading irrelevant photo/documents will make NIOS liable to cancel the registration/admission at any point of time.

For queries regarding online admission, the learner can always send an e-mail to sap.nios@gmail.com or sap@nios.ac.in

National Institute of Open Schooling

A-24/25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh

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Instructions for Online Admission to Secondary and Senior Secondary Courses

1. After successful submission of Online Application Form for Admission to Stream 1 Block 1, the learner will get a confirmation on his/her email address and Mobile Number submitted during registration process.

2. Learner can make the Payment during the registration process or he/she can also make the payment later by login into Student Panel using the user name and password sent on his/her email.

3. After successful payment of the Admission fee, learner will be communicated through email with payment receipt. He/she can also print/download the payment receipt and the Application Form from his/her dashboard after login.

4. Study Material/Books from NIOS will be sent to the learner within 15 working days (subject to availability of the study material) after receipt of the payment to NIOS. The learner has not to make any additional payment to the postal department or the postman handing over the Study Material/Books to him/her. The learner will be able to see the Tracking ID of his/her study material in the dashboard. Mention correct postal address where Self Learning Material may be sent by NIOS.

5. The learner is not required to send/submit the hard copy of the form and the documents but it is mandatory to upload the required documents online. If required by NIOS management or if any other discrepancy is found in the submitted online application form/documents, the learner shall be required to submit the printed application form along with the documents and photograph. This requirement will be communicated to him/her through email and SMS.

6. After successful verification of the required documents/photo uploaded during registration, the learner will get a confirmation along with the Enrolment Number on his/her email and SMS on his/her mobile number.

7. The learner will be able to print his/her Identity Card (ID Card) from the dashboard after login only after the admission is confirmed and the Enrolment Number is generated.

Keep visiting nios.ac.in or sdmis.nios.ac.in for updates. Check your emails and mobile SMS regularly for updates.

For any technical queries and suggestions about the Admission process, drop a mail to
sap.nios@gmail.com

❖ **Fees for On-line Admission**

There will be three options for payment of fees:

(A) The fee can be deposited On-line through Credit Card / Debit Card / Net Banking.

(B) Through Bank Draft of any nationalised bank only in favour of Secretary, NIOS payable at respective Regional Centres of NIOS as per **Appendix-B** in case of Streams-1.

(C) In case the admission is done through Common Services Centres, the fee could be paid via Electronic Wallet of CSCs.

The Registration fee of Stream 2, 3 and 4 learners will be accepted only through credit card/debit card/ netbanking.

➤ Once an application is submitted for processing to NIOS, an *Acknowledgement Receipt* is generated and sent back to the learners e-mail ID indicating his/her unique Reference Number, his/her personal details, fees details, etc.

➤ The learner will be required to send a print-out of the internet filled in Application Form (not the acknowledgement receipt) along with Demand Draft in case of payment option (B) and relevant documents at the address given in the instructions within a week of registration. The learner must mention his/her name and Registration Number on the back of the photograph before affixing and also on the back of Bank Draft if fee is paid through Bank Draft. Confirmation of admission of On-line learners will be subject to the receipt of the Application Form alongwith the required documents and requisite fees. In case the form is not received within another ten days at NIOS Regional Centre, the admission of the learner would be cancelled.

➤ It is informed that after final submission of data, print out of computer generated Application Form (NIOS Copy), Acknowledgment Receipt (Learner's Copy), instructions to be followed by the Learners and a address slip of the addressee at which the application to be sent would be printed. **Learners are advised to read the instructions carefully before application are despatched to the NIOS. While Application Form is despatched to NIOS, it may be ensured that only NIOS copy of the Admission Form alongwith the enclosures may be sent. The application and the enclosures may be kept carefully in a good quality envelope on which the address slip printed from the computer may be pasted. The learner's copy should be retained by the learner for future reference.**

➤ **The learner is advised to despatch the Application Form through Speed Post services of the Postal Department and keep the original receipt issued by Post Office for future reference. This is to ensure timely delivery of the Application Form.**

2.3 Procedure for On-line Admission through AI (Study Centre)/Common Service Centre/Authorised Facilitation Centre

All AIs (Study Centres) of NIOS are authorised to open on On-line Registration Counter for facilitating learners to take On-line admission. They will also help the learners in pre-admission counselling, choice of Study Centres/Course, Medium of Instruction, Transfer of Credit, Credit Accumulatin and other features of NIOS etc. **The AI will follow the same procedure for On-line registration as mentioned in section 2.2 above. The AI and other agencies will provide a copy of acknowledgement containing the reference number generated by computer to students for future correspondence with NIOS.** Further with a view to reach far-flung areas, NIOS has signed an MoU with the Common Service Centres (CSCs), Ministry of IT, Govt. of India and other Facilitation Centres. Now more than one lakh CSCs NIOS Facilitation Centres will provide On line services to the learners at a pre-fixed charges. The details of pre-fixed charges are available on NIOS website.

2.4 Entry Requirements

Table-3 : Entry Requirements

Entry Requirement	Cut off Dates	Secondary Course	Senior Secondary Course
(a) Admission Stream-1 (Block-I) Streams 2,3&4	16/03/2018 to 15/09/2018	14 years as on 31st July 2018 (born on or before 31/07/2004)	15 years as on 31st July 2018 (born on or before 31/07/2003)
Stream-1 (Block-II)	16/09/2018 to 15/03/2019	14 years as on 31st January 2019 (born on or before 31/01/2005)	15 years as on 31st January 2019 (born on or before 31/01/2004)
Essential Supporting Documents for Date of Birth		(i) Attested copy of Birth Certificate issued by the Municipal Authority or District Office of the Registrar of Birth and Deaths for those born on or after 26.01.1989. **OR** (ii) Attested copy of Passport Issued by Govt. of India **OR** (iii) Original Transfer Certificate/School Leaving Certificate showing applicant's date of birth, issued by the school last attended by the applicant. In case of Govt. schools, the transfer certificate/school leaving certificate should be signed by the Principal while in the case of Private schools, it should also be countersigned by the competent education authority of the State/or District Education Officer. **OR** (iv) Attested copy of Aadhaar Card issued by the Agency of Govt. of India.	Attested copy of the Certificate of Matriculation/ Secondary Examination having a record of the Date of Birth. (No other proof of age will be accepted for Sr. Secondary admission).

Note: **(i)** In case of Orphan/Juvenile/Street Children, the Medical Legal Certificate alongwith affidavit issued by Ist class Magistrate or copy of Aadhaar Card has to be provided as proof of Date of Birth.

   (ii) Date of birth once given in the Admission Form shall not be changed. Please check and state the correct date of birth in the Admission Form.

(b) Minimum Educational Qualifications		• Certificate of Class VIII pass, or • Self Certificate (as mentioned at the back of Admission Form)	Copy of the Certificate of the Secondary Examination passed from a recognised Board of Secondary Education, duly attested by a Gazetted Officer

(c) Proof of Residence

Proof of residential address is essential for all. Attach a copy of any one of the follwing.

1. Ration Card, or Aadhar Card, or Appointment Letter from the Employer on Letter Head, or water/telephone/ electricity bill/statement of running bank account or income tax assessment order/ Election Commission's Voter Identity Card, Parents Passport in case of minor.

2. For an applicant living in a rented accommodation, any proof of permanent address along with any proof of present rented accommodation will be accepted.

3. For applicant belonging to the category of street children/destitute/migrants/slum dwellers/orphans not having any residential address of his/her own at present will have to furnish a self certificate stating the category (mentioned above) and certify that he/she do not have own residential address. However for the purpose of

correspondence with NIOS, such candidate will have to furnish a contact address. The self certificate has to be countersigned by the sponsoring Guardian including NGO/Orphan Home and attested by a Govt. Servant/ Panchayat level Official/Nagar Nigam Officer/Block level Officer/District level Officer or higher level Officer. Both the sponsoring and the attesting authorities are required to furnish complete name, designation and address with their official stamp.

Note: (i) Admission Forms received without required supporting documents will be rejected and fee will not be refunded.

(ii) In case the Secondary level examination is not passed from a recognised Board, admission at Sr. Secondary level will not be considered. List of recognised Boards is given at **Appendix 'A'**.

(iii) In case the candidate possesses a High School/Secondary Certificate from any Foreign Board/University and want to take admission in the Senior Secondary course of NIOS, he/she will be required to attach a certificate from the concerned Embassy and Association of Indian Universities (AIU) to the effect that the examination passed by him/her is equivalent to the Indian High School/Secondary Examination.

(iv) If a learner has been debarred by any other Board for using unfair means at any stage, he/she will not be eligible for admission in NIOS.

(v) In case a candidate conceals some requisite information, the information, his/her admission will be cancelled, even at later stage.

2.5 Re-admission of Ex-NIOS Learners

Re-admission is not allowed to the learners of NIOS whose admission is still valid.

The learners of NIOS at Secondary/Senior Secondary level who have completed their validity period of five years of admission, but could not complete the course, are eligible to take Re-admission with NIOS. The credit of subjects passed (maximum of four subjects) in the previous admission will be transferred on submission of the original Marksheet for seeking fresh admission, if these subjects are passed by the learners through NIOS during the last ten years (i.e., if passed during 2009 or later). The learner is required to pay TOC fee as per details in **Table-6A by mentioning Code No. "9901 National Institute of Open Schooling".**

2.6 Transfer of Credit (TOC)

Ex-Secondary/Senior Secondary learners of the following Boards of School Education who have passed in at least one subject, but have not qualified in the course, may seek admission in the respective course at NIOS and avail facility of TOC.

A learner should seek Transfer of Credits (TOC) at the time of admission in the subjects which are included in NIOS scheme of studies.

S.No.	Code No.	Name of the Board
1.	0103	Andhra Pradesh Open School Society, Hyderabad, Andhra Pradesh
2.	0201	Assam Higher Secondary Education Council, Guwahati, Assam
3.	0301	Bihar Intermediate Education Council, Patna, Bihar
4.	0302	Bihar School Examination Board, Patna, Bihar
5.	0401	Gujarat Secondary & Higher Secondary Education Board, Gandhinagar, Gujarat
6.	0502	Haryana Open School, Bhiwani, Haryana
7.	0601	Himachal Pardesh Board of School Education, Dharmasala
8.	0702	J&K State Open School, Srinagar
9.	0801	Department of Pre-Univesity Education, Government of Karnataka
10.	0803	Karnataka Open School, Mysore, Karnataka
11.	0903	Kerala State Open School, Thiruvananthapuram
12.	1001	Madhya Pradesh Board of Secondary Education, Bhopal, Madhya Pradesh
13.	1002	M.P. State Open School, Bhopal, Madhya Pradesh
14.	1101	Maharashtra State Board of Secondary and Higher Secondary Education, Pune
15.	1301	Meghalaya Board of School Education, Meghalaya

16.	1601	Punjab School Education Board, Mohali, Punjab
17.	1602	Punjab Open School, Punjab
18.	1701	Madhyamik Shiksha Board, Ajmer, Rajasthan
19.	1702	Rajasthan State Open School, Jaipur, Rajasthan
20.	2001	Tripura Board of Secondary Education, Agartala, Tripura West
21.	2101	UP Board of Secondary Education, Allahabad, U.P.
22.	2201	W.B. Board of Secondary Education, Kolkata, West Bengal
23.	2202	West Bengal Council of higher Secondary Education, Kolkata, West Bengal
24.	2203	West Bengal Council for Ravindra Open Schooling
25.	2601	Jharkhand Academic Council, Ranchi, Jharkhand
26.	2801	Goa Board of Secondary and Higher Secondry Education, Goa
27.	2901	Chhattisgarh Madhyamik Shiksha Mandal, Raipur, Chhattisgarh
28.	2902	Chhattisgarh State Open School, Raipur
29.	3401	Uttarakhand Board of Examination, Nainital, Uttarakhand
30.	9809	International Baccalaureate - Asia Pacific
31.	9901	National Institute of Open Schooling (See Section 2.5)
32.	9902	Central Board of Secondary Education (CBSE), Delhi
33.	9903	Council for the Indian School Certificate Examinations (CISCE), Delhi

In addition to the above 33 boards, the learners who have passed at least one subject, but have not qualified in the course from recognised State Boards may seek TOC facility in maximum of two subjects provided their result data are available in the concerned Boards official website for verification. In case the result data is not available on the website, the learner will get his/her Transfer of Credit (TOC) data verified from the concerned Board and will submit the same with the Admission Application Form.

The facility of TOC will be permissible under the following conditions:

(i)   The learner will have the option to get the credit transferred up to a maximum of two subjects from the parent Board, provided these subjects are passed with at least 33% marks in the last five years (i.e., passed during 2014 or later).

(ii)   In addition to the above 33 Boards of School Education, the learners who have passed from recognized State Boards will be awarded TOC in two subjects within two years (during 2016 or later) after passing Secondary and Senior Secondary Examination subjects provided the data are available in the websites of the concerned Boards.

(iii)   The credits will be given only in those subjects which are included in NIOS Scheme of Studies and the Scheme of Examination. TOC in the subjects having practicals at the Senior Secondary level will be allowed only when the candidate was pass in theory and practical separately.

(iv)   The learner will have to give complete details of the TOC subjects, marks obtained, roll number etc., in the Admission Form.

(v)   The learner will have to **attach the original Mark Sheet** issued by the Parent Board. Laminated Marksheet will not be accepted.

(vi)   The learner will have to pay requisite fee for transfer of credit for the number of subjects in which TOC is required. Details of fee are given in **Table 6A.**

(vii)   Detail Standard Operating Procedures (SOPs) have been issued separately and hosted on **NIOS website**. More details about TOC are given in SOPs.

2.7 Dual Enrolment and Part Admission

Under this provision, if in case a learner is studying in a regular school, or has already passed Secondary/Senior Secondary examination or any other higher course from any recognised Board/University, he/she may opt for upto four subjects of his/her choice, to update knowledge and educational qualifications. However, on passing, only the Marksheet will be issued and no other Certificate will be issued. The entry requirement for dual enrolment and part admission will be as per NIOS admission rules **(Table-3 Entry Requirements).**

2.8 Fee Structure for Admission

(a) Admission fee payable for the Secondary/Senior Secondary courses as given in **Table-4** includes charges for registration, cost of study materials, Personal Contact Programmes (PCPs), Identity Card, evaluation of Assignments, etc. Do not pay any additional amount for admission other than specified in below mentioned tables.

NOTE

Female learners of Ladakh are exempted from payment of Registration Fee and Cost of Course material. However, TOC fee, if applicable, will have to be paid.

NOTE

The admission fee does not include the examination fees. The examination fee must be paid separately within the specified dates, if the learner wishes to appear in examination.

Table-4 : Fee Structure for Online Admission of Stream-1.

Course	General Category		Exempted Category* SC/ST, Ex-Servicemen,
	Male	Female	Persons with Disabilities(PWD)
Secondary Course (i) for 5 subjects (ii) for each additional subject	Rs. 1485/- Rs. 600/-	Rs. 1210/- Rs. 600/-	Rs. 990/- Rs. 600/-
Senior Secondary Course (i) for 5 Subjects (ii) for each additional subject	Rs. 1650/- Rs. 600/-	Rs. 1375/- Rs. 600/-	Rs. 1075/- Rs. 600/-

*For claiming exemption, SC/ST, Ex-servicemen and Persons with Disabilities (PWD) should submit supporting documents alongwith the Application Form duly attested by Gazetted Officer with seal clearly indicating the name of the officer, designation and office address as given in the **Table - 5.** In case unattested documents are submitted, the Admission Form is liable to be rejected.

Free Education to Jail Inmates : *NIOS has special facility of free Education for Jail Inmates so that during the stay in jail, it could help in earning his/her livelihood and bringing his/her into the mainstream of society after release from jails.*

NIOS Education Project for Indian Army (NEPIA) has been specially designed to upgrade the educational qualifications of Jawans of the Indian Army. NIOS has signed a Memorandum of Understanding (MoU) with Army Educational Corps (AEP), Integrated Headquarters of Ministry of Defence (Army), DHQ, PO, New Delhi. The Army HQ Command will work under NIOS Regional Centre as reflected at Appendix - H

Table - 5 : Supporting Documents required from the Exempted Categories

Category	Supporting Documents required
(i) SC/ST learners	• Copy of certificate issued by the Deputy Commissioner, or Magistrate or Commissioner SC/ST duly **attested by a Gazetted Officer.**
(ii) Ex-servicemen	• A certificate from the Employer in original or duly attested by a Gazetted Officer.
(iii) Persons with Disabilities (PWD)	• A certificate in original from a Govt. Hospital, and **not from a private nursing home,** clearly indicating nature and extent of disability.

For **Dual Enrolment/ Part Admission**, fee structure for Stream-1 is given in the **Table-6A** and fee structure for Online learners under streams- 2, 3 and 4 is given in **Table-6B.**

Table-6A : Fee Structure for Dual Enrolment/Part Admission/TOC (Stream -1)

Course	Registration Fee	Cost of Course Material for each Subject	Fee for Transfer of Credit (TOC)*.
Secondary	Rs. 400/- (per subject)	Rs. 300/- (Mandatory)	Rs. 150/- Per Subject
Senior Secondary	Rs. 400/- (per subject)	Rs. 330/- (Mandatory)	Rs. 150/- Per Subject

* TOC shall be granted as per criteria given in **section 2.6**.

Table-6B : Fee Structure for Online Admission (Streams-2, 3 and 4)

S.No.	Course	Registration Fee	Exam Fee	TOC Fee	*Change/ additional Subject Fee
1.	Secondary/Senior Secondary (under Stream-2) Online admission	Rs. 400/- (per subject)	• Rs. 250/- per subject for Theory. • Additional Rs. 120/- for Practical per subject.	Rs. 150/- (per subject)	Rs. 600/- (per subject)
2.	Secondary (under Stream-3) Online admission	Rs. 400/- (per subject)	• Rs. 500/- per subject for Theory. • Additional Rs. 200/- for Practical per subject.	Rs. 150/- (per subject)	Rs. 600/- (per subject)
3.	Senior Secondary (Under Stream-4) Online admission	Rs. 400/- (per subject)	• Rs. 500/- per subject for Theory. • Additional Rs.200/- for Practical per subject.	Rs. 150/- (per subject)	Rs. 600/- (per subject)

*A learner registering under Stream-2, Stream-3, Stream-4 and desires to take different subjects or additional subject from parent boards, will have to pay Rs. 600/- per subject in addition to Admission/Registration Fee, Exam. Fee and TOC fee.

Note : In addition to above Fee, Rs. 50/- (Rs. Fifty Only) will be added as cost of online Application Form for all Streams (Stream 1, 2, 3 and 4).

(c) How to Pay the Fee

Fees for On-line Admission : There will be three options for the payment of fee:

(A) The fee can be deposited On-line through Credit Card /Debit Card/Net Banking.

(B) Through Bank Draft of any nationalised bank only in favour of Secretary, NIOS payable at respective Regional Centre of NIOS as per **Appendix-B** in case of Streams-1 & 2 and payable at NOIDA only in case of Streams-3 and 4 received within a week of Online registration.

NOTE
Learners must choose their Study Centre very carefully.

(C) In case admission is done through Common Services Centres, fee could be paid via Electronic Wallet of CSCs.

NIOS will not be responsible in case the request for admission is not considered on account of short payment deposited with the AI or when no seat is available with the AI.

Cancellation of Admission	Refund of Admission Fee
Learner's admission will be cancelled: ➢ in case the admission form is incomplete, ➢ in case of non-receipt of print out of internet received application form within stipulated time ➢ in case the fee paid is short, ➢ in case the supporting documents are not complete, ➢ *in case false documents have been submitted, if incorrect or wrong information is given, ➢ in case required educational qualifications are not fulfilled, ➢ in case the minimum age criterion is not fulfilled, ➢ in case the Secondary examination is not passed from a recognised Board. ➢ in case the residential proof is not attached. **Note:** Admission once cancelled will not be re-considered. * Fee will not be refunded in such cases.	In the event of cancellation of Admission Form of a learner by NIOS, refund of fee can be made as per the policy and norms of NIOS. It is mandatory to provide Bank details including (i) Name and Address of the Bank, (ii) Name of Account Holder, (iii) Saving Bank Account No., and (iv) IFSC Code of the Bank in the Application Form for refund of fee. In case the Form is rejected by NIOS, refund will only be made electronically.

2.9 Confirmation of Admission

Admission to a particular course is normally confirmed by NIOS by issuing an **Identity Card** having learners admission particulars as per the record available in NIOS. **If any discrepancy is noticed at any stage of admission and even if the Identity Card is issued, the admission will be cancelled and result will not be declared even if you have appeared in examination.**

Do check the particulars given in the Identity Card. Discrepancies, if any, may be brought to the notice of the concerned Regional Centre through AI immediately. Learner should retain his/her Identity Card carefully till he/she completes his/her study in NIOS.

Correction in the admission record will be made as per rules only which are available on NIOS website.

The learners appearing in external public examination/ODES will be required to produce the Identity Card issued by NIOS at the time of appearing in examinations failing which they will not be allowed to appear in the examination.

NOTE
The learner registered for online Stream-1 with online payment and admission not confirmed due to non-receipt of hard copy of Admission Form and incomplete Admission Form, within stipulated time he/she may deposit hard copy of Admission Form alongwith supporting documents through paying online consolidated late Admission fee of Rs.1500/- till 10th December for March-April examination and till 10th June for October-November examination for confirmation of admission.

2.10 Other Facilities after Admission

(a) Issue of Duplicate Identity Card

In case of loss of Identity Card, a duplicate Identity Card can be issued. For obtaining Duplicate Identity Card, first lodge an FIR with the concerned Police Station. Then apply on a plain paper to the concerned Regional Centre of NIOS as listed in **Appendix-'B'** along with (i) the copy of FIR,

(ii) Bank Draft of Rs. 100/- drawn in favour of the "Secretary, NIOS", payable at the concerned Regional Centre, and (iii) two photographs out of which one photograph and learner's specimen signatures should be duly attested by the Coordinator of AI or a Gazetted Officers; and second time for obtaining the duplicate Identity Card the learner will have to pay the fee of Rs. 500/-.

(b) Change of Subject/Additional Subject

(i) For Streams-1 and 2

During the admission period of five years, a learner can change one or more subject(s), provided the total number of subjects does not exceed seven. **However, such a change is permissible within four years of learner's registration, so that he/she can appear in Public Examinations within the validity period of admission. No change/addition of subjects will be allowed for the first examination.** Subject(s) already passed by a learner cannot be changed.

For change of subject/additional subject, a learner is required to submit his/her application on plain paper to the concerned Regional Centre of the NIOS through his/her AI along with the prescribed fee as given below :

For Secondary Course	**Rs. 600/- per subject**
For Senior Secondary Course	**Rs. 600/- per subject**

The fee should be paid through a Bank Draft drawn in favour of **"Secretary, NIOS"** payable at the concerned Regional Centre. **No application requesting change in subject/additional subject will be accepted in the NIOS Headquarters at NOIDA.**

The concerned Regional Centre of NIOS will confirm such change or addition of subjects at the mailing address of learner under intimation to concerned AI. Keep contact with concerned AI and ensure that the desired changes have been carried out.

(ii) For Streams-3 and 4

For change of subject/additional subject, learners are required to submit their applications as per schedule available on website alongwith prescribed fee as given below:

For Change of Subject (Secondary/Senior Secondary)	:	**Rs. 600/- per subject**
For Additional Subject (Secondary/Senior Secondary)	:	**Rs. 600/- per subject**

(c) Change of Study Centre/AI

The learner must choose his/her Study Centre/AI very carefully. In case a learner wishes to change his/her Study Centres from one centre to another centre, then after giving valid reasons and submitting proper documents, an additional amount of Rs. 400/- (Rs. Four Hundred only) is charged from each learner. Detailed guidelines in this regard have been hosted on NIOS website (www.nios.ac.in).

2.11 About AI/Study Centre of the Learner

The Accredited Institute (i.e., the Study Centre) chosen by the learner at the time of admission will provide the following services **without any additional charges:**

– Issuing Prospectus at the prescribed cost.

– Accepting the Examination Form and Examination Fee.

– Holding upto a maximum of 30 Personal Contact Programmes (PCPs) as per NIOS Norms for theory and five PCPs for practical classes as prescribed by NIOS. **The learner should visit the Study Centre to know the PCP Time Table or view the same on NIOS website.** However, the learners may also ask to resolve their subjects related queries through e-mail to: *lsc@nios.ac.in*

– Evaluation of Assignments by Tutors.

– Counselling to solve learner's problems/queries related to the course.

– Accept application for change of subject(s) or additional subject(s) and forward the same to the Regional Centre of NIOS.

– Informing the dates of payment of fees, examination date sheet, examination centre and other important information.

– Display of results of Public Examinations.

2.12 Procedure for Correction in the Admission Records

➤ The admission to a particular course is confirmed by NIOS by issuing an Identity Card having details of Learner's Name, Date of Birth, Subjects opted etc. These details are the same as filled in by the learner at the time of admission in NIOS. The learner is requested to check the details immediately:-

(i) On learner's copy of Application Form.

(ii) On website in learners corner.

(iii) On receiving E-mail for confirmation of admission

(iv) On receiving the I-card.

In case, there is any discrepancy in learner's personal details, address, photo etc., the same should be brought to the notice of the concerned Regional Centre of NIOS through the allotted study centre or as per latest instructions issued in this regard.

Correction in the admission records, name including the spelling errors, factual errors in learner's name, Father's name and Mother's name, address and photo to make it consistent with the actual records.

➤ Application for correction in the admission and prior to appearing in the first examination of learner will be considered only within 3 years from the date of registration for admission alongwith documentary proof. However, it is desired that correction, if any, may be requested in such a manner that the same may be done before the issue of Admit Card for appearing in examination so that Pass documents are issued with correct details.

➤ No request for correction will be accepted after 3 years from the date of registration and after appearing in examination.

➤ Applicable fee for above corrections, in addition to fee for revised document as per NIOS norms will be charged.

➤ Latest correction rules will be applicable at the time of making request for correction in the record.

➤ Please note that the revised corrected documents will be issued only after you have submittted the origional documents (Marksheet, Mirgration Certificate or Provisional Certificate or Final Certificate) with incorrect details issued to you by NIOS along with your application and requisite fee.

2.13 E-services

NIOS is starting e-services for following activities :

1. Issue of Duplicate Documents
2. Requisition for course Material
3. Minnor Corrections in Spelling of Name, Father's Name, Mother's Name and/or Guardian's Name
4. Change of Date of Birth, Name, Father's Name, Mother's Name Guardian's Name
5. Change of Subject and Additional Subject for Streams 1 and 2.
6. Change of Subject and Additional Subject for Streams 3 and 4.

Fee for Correction in Admission Record

S. No.	Type of Correction	Amount
1	Correction in Learner's name / Father's name / Mother's name / Guardian's name after admission	100/-
2	Correction in the Date of Birth of the learner	100/-
3	Change in Learner's name / Mother's name / Father's name/ Guardian's name	200/-
4	Change in the Date of Birth of the learner (as per rule)	200/-
5	Correction of Photograph	100/-
6	Change in learner's address	100/-
7	Change of Study Centre	400/-
8	Transfer of Credit fee (per subject)	150/-
9	Transfer of Credit fee (per subject) in case the request for TOC is made after registration (as per rule)	500/-
10.	Late Fee of Confirmation of Admission due to non-receipt of Admission Form/any other discripency.	1500/-
11.	Late Fee for submission of Assignments (TMA) (Per Subject)	1500/-
12.	Issue of Duplicate Identity Card for the second time.	500/-
*13.	Change of Examination Centre for Public Examination as well as for On Demand Examination before commencement of Practical/Theory examination	1500/-

NOTE :   The learners are also required to pay revised/renewed duplicate document fee as per NIOS norms mentioned in **Section 4.5**.

* In extreme circumstances and due to unavoidable reasons of the learner, if need be, the change of examination centre within the region as well as outside the region before the commencement of Public/Practical Examination of NIOS, has to be recommended to the Department of Evaluation, NIOS for approval of the Director (Evaluation), NIOS.

CONTACT ADDRESS FOR GRIEVANCES/PROBLEMS

It is believed that during the studies at NIOS, the learner will not face any problem and will not have any grievance. However, in case a learner faces some problems, he/she may contact his/her Study Centre (AI) or the concerned Regional Centre (See Appendix-B). Frequently Asked Question are also available on NIOS website.

In case any of learners problem/grievance is not redressed by the Study Centre or the Regional Centre, please write to

The Director (Student Support Services)
National Institute of Open Schooling
A-24-25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh
or send email to: lsc@nios.ac.in
OR
Call at Toll Free No. 1800-180-9393

3

In NIOS, a learner has to learn on his/her own i.e., he/she is a self-learner. He/she can learn at his/ her own pace and convenience. The instructional process comprises of studying self-instructional print materials, listening and viewing audio and video programmes, attending Personal Contact Programmes (PCP) at the Study Centre, and doing Tutor Marked Assignments.

3. For Admission through Online Stream-1

3.1 Self Instructional Material

NOTE

Course fee includes the price of the study materials. **Do not pay any extra money** for the same.

The specially designed printed self instructional material for different subjects alongwith other support material will be provided to the learner by post at his/her given address.

Learner must give his/her correct postal address in the Application Form. For undelivered parcel of study material, he/she shall be required to pay Rs. 100/- (Rupees One hundred only) by way of Demand Draft in favour of the Secretary, NIOS payable at Delhi for re-despatch of study material at his/her residential address. The request for re-despatch of the study material may be sent to the **Deputy Director, Material Distribution Unit, C/o CWC, G.T. Karnal Road, Rana Pratap Bagh, Delhi -110033.**

3.2 Personal Contact Programme (PCP)

NOTE

Do not pay any extra amount to the AI for attending PCP classes.

There is a provision in NIOS that **one induction session** and upto a maximum **30 PCP sessions** will be organized per subject for theory and 5 additional sessions for subjects having practical on face to face basis, generally on week ends and holidays, in the first year of admission, by the AI (Study Centre). The five (05) PCP Practicals will be utilized for learning and Formative Assessment. A weightage of 50% of the marks will be awarded for formative assessment (05 Practical classes) and 50% marks for the 6th Practical class (Last) for Summative Assessment. These PCP sessions will be conducted at assigned Study Centre (AIs) from November onwards for Block-I and from May onwards for Block-II.

The detailed Guidelines for internal assessment are displayed NIOS website. The learners are advised to read the Guidelines carefully.

The contact sessions are not meant for covering the curriculum. DO NOT EXPECT FULL TIME CLASSROOM TEACHING as in the formal education system. The teachers are there to help and guide the learner with regard to difficulties faced during PCP sessions. It would be in learners interest to attend all the contact sessions. *Attendance in five practical sessions is compulsory.*

3.3 Audio and Video Programmes

NIOS has produced several Audio and Video (AV) programmes in the context of academic and vocational education courses to supplement learning. Some AV programmes of general nature have also been developed by NIOS.

Sale of Audio/Video DVDs: The audio and video programmes on most of the topics are available on audio CDs and DVDs for sale @ Rs. 100/-. The audio/video folder is available on NIOS website under Media Programmes. The learner can purchase these programmes from : **The Deputy Director, Material Distribution Unit (MDU), National Institute of Open Schooling, C/O CWC, G.T. Karnal Road, Rana Pratap Bagh, Opposite State Bank Colony, Delhi - 110033 Phone: 011-27416329/27462690 or from the Joint Director (Media), A-24-25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh Phone No. 0120-4089837.** For further details, visit NIOS Website : **www.nios.ac.in**

3.4 Mukta Vidya Vani

NIOS offers **web based Personal Contact Programme (PCP) also for benefit of learners.**

The Mukta Vidya Vani is a unique Educational Web Radio in India. It is a pioneering initiative of the NIOS Audio streaming for educational proposes. It was launched on 19th July, 2012. It enables a two way communication with any audience that has access to internet connection from the studio located at the Headquarters in NIOS. In its commendable journey from an exploratory mode to an effective and popular platform, it has created a new milestone particularly in the context of Open and Distance Learning mode of education.

The main objective of the Mukta Vidya Vani programmes is to empower the learners of Secondary, Senior Secondary and Vocational streams of NIOS through web streaming in addition to printed course materials. It is a sort of live Personal Contact Programme (PCP) 24×7.

Timings:	Monday to Friday	From 2:00 pm to 5:00 pm
	Saturday & Sunday	From 10:30 am to 12:30 pm
	Gazetted holiday	From 10:30 am to 01:30 pm

The learner can reach us via: Toll free - 1800 180 2543 and Landline - 0120 4626949.

3.4.1 Community Radio

The Community Radio Programme of NIOS was launched on 25 December 2015. It is available on FM 91.2 MHs. Through this educational programme NIOS learners are benefitted.

As per guidelines of the Ministry of Information and Broadcasting, Govt. of India, the Community Radio programme addresses crucial social issues at the community level, such as poverty, social exclusion, empowering marginalized rural groups, democratic processes, developmental efforts and providing opportunities to members of the community to initiate communication and participate in programme making, management of the station etc.

3.5 Tutor Marked Assignments

In order to check the progress during the course of study, the learner should take up Tutor Marked Assignments (TMAs) seriously. **The assignments would be a part of continuous internal assessment**

and also serve as an academic tool to prompt the learner to take part in the Personnel Contact Programmes (PCPs) and develop rapport between the learner and the tutors at the Study Centres. There is only one Assignment in each subject. **The learner should submit the assignments response sheets on time.** For more details, please see Chapter 5 and also the guidelines hosted on NIOS website.

3.6 Important Information about Online Admissions under Streams 2, 3 and 4

➤ The Streams 2, 3 and 4 of Online Admission have been specifically designed for those learners who have already completed the course of study but wish to appear in NIOS examinations at the earliest available opportunity. Therefore, NIOS will not provide the following to the learners seeking admission under Streams 2, 3 and 4:

➡ Study Material,

➡ Personal Contact Programmes (PCPs), and

➡ Tutor Marked Assignments (TMAs)

➤ Accordingly, NIOS is not charging any money for the study material, for conduct of PCP and Assignments for three streams of learners for the entire period of enrolment of five years. However, the learners can access the study material by downloading it from the NIOS website **(www.nios.ac.in)** or on payment **(as per Table-6A)** from the Regional Centres or from the Material Distribution Unit (MDU), Delhi.

➤ A learner who choose to appear in NIOS examinations at a short notice is required to pay examination fee compulsorily at the time of admission and fill up the Examination Form/information at the time of seeking On-line Admission.

➤ The learner, at the time of admission, has to mention all subjects chosen by him/her for appearing in examinations in the Admission Form including Tranfer of Credit (TOC), if needed.

➤ All other facilities like 9 chances to appear in examinations, change of subjects, etc., will be provided to the learner of Stream-2. However, the learner is free to appear any number of times (limited to once in a month) through On Demand Examination System (ODES) till the validity of admission.

➤ For change of subject, NIOS rules mentioned in Chapter 2 - para 2.10 (b) of the Prospectus will be applicable.

➤ Status of despatch of study material to individual learners can be seen on NIOS website www.nios.ac.in. The learners may use the facility to get the information from NIOS Toll free No. 1800-180-9393.

➤ Once admission is confirmed under a particular stream, the learner can not change the Stream of Admission for the remaining period.

Evaluation System

The National Institute of Open Schooling has certain significant features in its evaluation system. One such feature is freedom to answer the questions in Public Examinations in any one of the scheduled regional languages, although the Question Papers supplied would generally be in English and Hindi/ available Regional mediums only. Intimation letters and Certificates have scanned photographs of the learners. The information about Examination Centres and result are made available on the NIOS website. NIOS has been doing innovations in the evaluation system to maintain its credibility and standards. The On Demand Examination System (ODES) at the Secondary and the Senior Secondary levels for the registered candidates is one such innovation.

4.1 Public Examinations

The Public Examinations are held twice in a year in the months of April-May and October-November on the dates fixed by the NIOS. However, learner is also eligible to appear through On Demand Examination System (ODES) at the Secondary Level and the Senior Secondary level in those subjects only in which the learner has taken admission in NIOS.

NOTE
Only One Answer Book containing 28 pages to be issued to the learner in a subject to complete the Answers. No additional Answer Sheet will be provided.

NOTE
Unless examination fee is paid within the prescribed dates, learner will not be allowed to appear in the examinations.

(a) **Registration for Public Examination for admission through Online under Stream-1 and unsuccessful learners from Stream-2**

For appearing in NIOS examination, the learner must register himself/herself by filling up the Examination Form by paying requisite examination fee as given in **Table 7** as per schedule given below through concerned Study Centres (AIs).

(i) **April-May Examination :**
For fresh and unsuccessful learners of previous examinations
➢ 21st November to 20th December   (Without late fee)
For learners who have been unsuccessful in the preceding examination i.e. October Exams.
➢ 1st December to 20th December   (Without late fee)
For all learners
➢ 21st December to 31st December   (With late fee of Rs. 100/- per subject)
➢ 1st January to 10th January   (With consolidated late fee of Rs. 1500/-)

(ii) **October-November Examination :**
For fresh and unsuccessful learners of previous examintions
➢ 21st May to 20th June   (Without late fee)
For learners who have been unsuccessful in the preceding examination i.e. April Exams.
➢ 1st June to 20th June   (Without late fee)
For all learners
➢ 21st June to 30th June   (With late fee of Rs. 100/- per subject)
➢ 1st July to 10th July   (With consolidated late fee of Rs. 1500/-)

NOTE
The Examination Form is attached with the Prospectus. Also a photocopy of this may be used for subsequent examinations. It can also be obtained free of cost from your AI or learner can download its from NIOS website.

The learner can register for Public Examinations online also. The examination fee can be paid through Credit Card/Debit Card/Net Banking or through Bank Draft drawn in favour of "Secretary, NIOS" payable at the concerned Regional Centre **(Appendix 'B')** within a week from the date of the submission of Online Application Form.

(b)   Provision for registration for examination with consolidated late fee

After the prescribed dates, a learner still has opportunity to register by paying the requisite examination fee along with **consolidated late fee of Rs. 1500/**. This payment will be accepted through Credit Card/Debit Card/Net Banking or a Bank Draft drawn in favour of the "Secretary, NIOS", payable at the concerned Regional Centre **(Appendix "B") upto 20th January for April-May examination and the 20th July for October-November examination.**

There will be no registration for the examination thereafter.

(c)   Procedure for Registration through AIs (Study Centres)

(i)   To register for the Public Examination of NIOS being held in April-May and October-November, you have to go to your AI within the prescribed time schedule.

(ii)   Fill up the Examination Form and deposit it with the Coordinator of your AI along with the prescribed examination fee as mentioned in **Table-7**, within the prescribed dates in person or through your representative.

(iii)   The Examination Form is attached with the Prospectus, a photocopy of which may be used for subsequent examinations. It can also be obtained from your Study Centre (AI) free of cost or learner can download it from NIOS website.

(iv)   The learner must fill up the correct codes of the subjects (learner wishes to appear) in the Examination Form. The learner can register for examination only in those subjects which learner had selected at the time of admission or eligible otherwise. Do check the subject codes learner has filled in the Examination Form carefully.

NOTE

The learner are not allowed to deposit the examination fee at AI other than the AI alloted to his/her. If he/she deposits the examination fee in an AI other than the one allotted, you may not be allowed to take the examination.

Important To Note

❖   **The learner admitted to the Senior Secondary Course must ensure that for the purpose of obtaining a certificate at the Senior Secondary level, a gap of two years is essential from the year of passing the Secondary examination.** If learner does not have the requisite gap of two years, he/she can appear in a maximum of four subjects only in the forthcoming April- May examination and subsequent October-November Examination. In case learners is registered for more than 4 subjects, then first 4 subject shall be considered for appearing in the examination. He/she will be eligible to appear in the remaining subjects only on completion of the two years gap. In the absence of the two years gap, his/her examination fee will be adjusted for the first four opted subjects and the remaining fee, if paid for other subjects, will be forfeited.

❖   No examination fee will be accepted at NIOS Headquarters.

❖   In case, an AI stands cancelled/ non functional, a leaerner can pay his/her examination fee online in the prescribed form at the concerned Regional Centre of the area as listed in **"Appendix-B"** within the prescribed dates in person or by post along with the Bank Draft. The Bank Draft is to be drawn in favour of "Secretary, National Institute of Open Schooling," payable at the concerned Regional Centre.

❖   Please contact the concerned AI or log on to NIOS website about two weeks prior to commencement of examination for finding out details regarding Examination Centre and Date Sheet.

❖   Fixation of Examination Centre is the prerogative of NIOS. However, the Examination Centres are normally fixed at District Headquarters, Sub-Divisional Headquarters and other available places near to the AIs.

❖   The learner has to appear in the Examination Centre allotted to him/her by NIOS. The decision of NIOS with regard to allotment of the Examination Centre will be final.

❖   In case a learner appears in an Examination Centre other than the one allotted by NIOS, his/her result will not be declared and his/her case will be treated as having resorted to unfair means.

4.2 On Demand Examination System (ODES)

In case the learner is already a registered learner of NIOS at the Secondary or the Senior Secondary level, he/she has the option to appear in the Examination through NIOS On-Demand Examination System (ODES). He/she can appear in the examination through ODES as per his/her wish and preparation as and when he/she feels ready for the examination, subject to availability of the seats in the Examination Centre.

Subjects available for appearing through ODES at the Secondary level are: Hindi (201), English (202), Sanskrit (209), Mathematics (211), Science & Technology (212), Social Science (213), Economics (214), Business Studies (215), Home Science (216), Psychology (222), Indian Culture and Heritage (223), Painting (225), Data Entry Operations (229).

Subjects available for appearing through ODES at the Senior Secondary level are: Hindi (301), English (302), Sanskrit (309), Mathematics (311), Physics (312), Chemistry (313), Biology (314), History (315), Geography (316), Political Science (317), Economics (318), Business Studies (319), Accountancy (320), Home Science (321), Psychology (328), Sociology (331), Painting (332), Environmental Science (333), Mass Communication (335), Data Entry Operations (336), and Introduction to Law (338).

The On-Demand Examinations (Secondary and Sr. Secondary) for the above said subjects are conducted at : (i) at NIOS, A-31, Institutional Area, Sector 62, Noida - 201309, District Gautam Budh Nagar (Uttar Pradesh), (ii) at all Regional Centres of NIOS, and (iii) 44 Kendriya Vidyalayas across India.

Registration for On Demand Examination (ODE)

➤ In order to avail the facility of On Demand Examination Sysetm (ODES), the learner has to be a registered one as a bonafide learner of NIOS having the Enrolment Number and a valid Identity Card.

➤ The registration for ODES is available for existing learners through **Online** only. In order to know the ODE registration procedure, you may visit the NIOS website: www.nios.ac.in (click on On Demand Examination System – thereafter click on online ODE registration for existing learners).

➤ The learners of Stream-1 Blocks I & II can seek online ODE registration only after April/May, 2019 and October/November 2019 public examinations.

➤ For appearing in ODE, the learner must bring the Original Identity Card issued by NIOS along with any other valid photo identity proof e.g., Driving Licence, Voter Identity Card, Passport, Aadhaar Card etc., and the complete print out of the computer generated ODE Registration Application.

➤ The Examination fee for ODE is as under :

  ➥ Secondary level   Rs.500/- + Rs.200/- extra for subject involving practical

  ➥ Senior Secondary level   Rs.500/- + Rs.200/- extra for subject involving practical

➤ A candidate can appear for ODE at the concerned Regional Centre or at NIOS Headquarters, Noida or in the concerned Kendriya Vidyalaya. Learners of Delhi Region can appear for ODE at NIOS Headquarters, NOIDA, Uttar Pradesh. Overseas learner can appear from any of the ODE Centres of NIOS.

➤ On Demand Examination fee can be paid either through Credit Card , Debit Card or Net Banking.

➤ **The Mark Sheets and other documents will be prepared only for overall pass candidates by M&M Unit, Department of Evaluation, NIOS and will be sent to the concerned Regional Centres for despatch to individual learners. Other learners wanting Mark Sheet can send their requests through an application attaching the Internet print out and bank draft of Rs. 100/- in favour of 'Secretary, NIOS', payable at NOIDA to the Assistant Director (M&M Unit), National Institute of Open Schooling, A-24-25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh.**

➤ Seeking ODE online registration twice a month in a particular subject is not permissible;

➤ In case of difficulty in registration, a learner may send mail to: lsc@nios.ac.in or dial 1800 180 9393

4.3 Credit Accumulation

4.3.1 A learner can avail nine chances to appear in the Public Examinations spread over a period of five years within the validity of the admission. NIOS will keep and accumulate credits in concerned subjects in its database till the learner clears all the required subjects for certification. Avail this flexible scheme of examination in order to learn well and to get better results.

It may, however, become necessary for NIOS to revise the syllabus of different courses from time to time. In that case the decision of NIOS about On Demand Examination will be binding upon the learners.

4.3.2   Part Credit

(a)   As a Senior Secondary learner, if a learner passes in the practical but fails in the theory of a subject, his/her practical awards will be retained. The learner can appear again in theory examination. However, if he/she re-appears in practical, then better of the two results including theory and practical will be taken into account.

Likewise, the part credit of passing in theory but failing in practical is retained. But the examination fee of both theory and practical has to be paid even if learner does not intend to appear in theory or practical.

NOTE

NIOS does not issue any Bonafide/ Transfer/School Leaving/Character/ Date of Birth Certificate separately to its learners.

(b)   For the Secondary examinations, theory and practical are considered as one unit and the learner has to pass in aggregate of the two. Hence, for appearing in a subject with practical at the Secondary level, the learner is required to appear in both theory and practical.

4.4 Improvement of Performance

NIOS allows the learner to apply again in a subject which he/she has already passed for improvement of performance but only once in Public Examination.

The learner has to apply for improvement in the same manner as for appearing in the first examination by paying the required fee. This chance can be availed only once in each subject within five years from the year of admission in Public Examination.

For subjects involving practical, the learner will have to appear in both theory and practical for improvement of his/her performance. Better of the two results would be considered and indicated in the Mark Sheet. NIOS will issue only Mark Sheet if he/she is already certified.

In case of ODES, the learner can appear in as much time for improvement of performance till his/ her satisfaction. However, the learner cannot appear in the ODE in a particular subject twice in the same month.

4.5 Issue of Marksheet and Certificate for Public Examination

The learner shall receive a Marksheet on declaration of result through his/her AI. Provisional and Migration Certificate will be issued to successful learners only. The Pass Certificate will be issued in about six months after declaration of the result.

Table-7 : Examination Fee and Other Miscellaneous Fee

(i) Fee for the Secondary and the Senior Secondary Public Examinations	
Nature of Fee	**Amount of Fees**
➢ Examination fee	Rs. 250/- per subject
➢ Additional fee for Practicals in subjects having both theory and practicals.	Rs. 120/- per subject
➢ Late fee for examination (after last date)	Rs. 100/- per subject
➢ Consolidated late fee after the prescribed dates at the concerned Regional Centre only (See para 4.1)	Rs. 1500/- per subject

(ii) Other Miscellaneous Fees

- ➢ Duplicate copy of the Pass Certificate   Rs. 200/-
- ➢ Duplicate Provisional Certificate   Rs. 200/-
- ➢ Duplicate Migration Certificate   Rs. 200/-
- ➢ Duplicate Mark Sheet   Rs. 200/-
- ➢ Duplicate Identity Card   Rs. 100/-
- ➢ Postal Charges (If the above   Rs. 50/-
 documents are required by Speed Post)
- ➢ Re-checking of Answer Script   Rs. 300/- per subject
- ➢ Re-evaluation of Answer Script
 (Senior Secondary Examination)   Rs. 800/- per subject
- ➢ Re-evaluation of Answer Script
 (Senior Secondary On Demand Examination)   Rs. 1000/- per subject
- ➢ Verification of NIOS documents (for Private compaines <br> and individual learners)   Rs. 500/-
- ➢ Issue of photocopy of Answer scripts to Learner
 (Secondary and Sr. Secondary or equivalent courses)   Rs. 700/- per Answer script <br> within 15 days from the declaration of result.
- ➢ Transcription/verification for foreign Institutions/
 Universities for NIOS certificates   Rs. 5000/-
- ➢ Mark Statement (Revised)   Rs. 200/-
- ➢ Provisional Certificate (Revised)   After correction in   Rs. 200/-
- ➢ Migration Certificate (Revised)   admission record   Rs. 200/-
- ➢ Pass Certificate (Revised)   Rs. 200/-

Note:
(i) The revised duplicate documents fees will be charged as mentioned above.
(ii) The examination fee is required to be paid by all learners.
(iii) Examinate to is same for both the Secondary and the Senior Secondary Courses.
(iv) The fee once paid for examinations will not be refunded or adjusted under any circumstances.
(v) For obtaining duplicate copy of Marksheet, Certificate and Migration Certificate, download the Application Form from NIOS website or obtain it from concerned Regional Centre/Sub-Centre/AI (Study Centre).
(vi) The prescribed fee for the issue of Provisional Certificate, Migration Certificate and Duplicate Mark Sheet on urgent basis is Rs. 400/- for each certificate except the Pass Certificate; and these documents will be issued within 48 hours from the date of receipt of application.
(vii) In case the duplicate certificate/document/identity card needs to be despatched through Speed Post, additional charge of Rs. 50/- is to be paid by the learner alongiwth the fee.
(viii) Duplicate I-cards will not be issued to certified candidates.
(ix) In case of duplicate certificate, a affidavit is required.

In case the learner passes in additional subject(s) or in case of improvement of performance in one or more subjects, no fresh Migration or Pass Certificate will be issued. The learner will be issued only a Marksheet. **No Migration Certificate will be issued to learners unless they complete their courses of study**.

Note: In case any discrepancy is noticed by the learner in the result after declaration of the result of Public Examination/On Demand Examination, he/she will have to apply for the same to the concerned Regional Director within 30 days of declaration of the result alongwith the incorrect documents issued by NIOS, failing which no request will be entertained.

4.6 Certification Criteria

In order to pass in a subject and get a certificate of Secondary/Senior Secondary courses, the criteria laid down by NIOS are given below (Table-8):

Table-8: Certification Criteria

Course	Pass Criteria in a Subject	Certification Criteria
Secondary Course (Class X)	A minimum of 33% marks in the aggregate (Theory plus practical wherever applicable) in the Public Examination. The maks obtained in Internal Assessment will be shown separately in the Mark Sheet.	Pass in 5 subjects including at least one but not more than two languages.
Senior Secondary Course (Class XII)	A minimum of 33% marks in the aggregate as well as separately in theory and practicals in the Public Examination. The maks obtained in Internal Assessment will be shown separately in the Mark Sheet.	Pass in 5 subjects including at least one but not more than two languages.

4.7 Scheme of Examinations

The scheme of examination highlighting the number of papers, maximum marks and duration of examination for each subject is given in **Table-9.**

Table-9: Scheme of Examination

a) Secondary Examination

S.No.	Code	Subject		No. of Papers	Max. Marks	Duration (hours)
Group A						
1.	201	Hindi		1	100	3
2.	202	English		1	100	3
3.	206	Urdu		1	100	3
4.	209	Sanskrit		1	100	3
5.	203	Bengali		1	100	3
6.	204	Marathi		1	100	3
7.	205	Telugu		1	100	3
8.	207	Gujarati		1	100	3
9.	208	Kannada		1	100	3
10.	210	Punjabi		1	100	3
11.	228	Assamese		1	100	3
12.	231	Nepali		1	100	3
13.	232	Malayalam		1	100	3
14.	233	Odia		1	100	3
15.	235	Arabic		1	100	3
16.	236	Persian		1	100	3
17.	237	Tamil		1	100	3
Group B						
1.	211	Mathematics	(Th)	1	85	2½
			(Pr)	1	15	3
2.	212	Science & Technology	(Th)	1	85	2½
			(Pr)	1	15	3
3.	213	Social Science		1	100	3
4.	214	Economics		1	100	3
5.	215	Business Studies		1	100	3
6.	216	Home Science	(Th)	1	85	2½
			(Pr)	1	15	3
7.	222	Psychology		1	100	3
8.	223	Indian Culture and Heritage		1	100	3
9.	224	Accountancy		1	100	3
10.	225	Painting	(Th)	1	30	1½
			(Pr)	1	70	3
11.	229	Data Entry Operations (E)	(Th)	1	40	2
			(Pr)	1	60	2
12.	245	Veda Adhyan#		1	100	3
13.	246	Sanskrit Vyakaran#		1	100	3
14.	247	Bharatiya Darshan#		1	100	3
15.	248	Sanskrit Sahitya#		1	100	3

Examination of these subjects will be held on same day and time. (Group A)

Indian Knowledge Tradition# (applies to 245–248)

b) Senior Secondary Examination

S.No.	Code	Subject		No. of Papers	Max. Marks	Duration (hours)
Group A						
1.	301	Hindi		1	100	3
2.	302	English		1	100	3
3.	306	Urdu		1	100	3
4.	309	Sanskrit		1	100	3
5.	307	Gujarati		1	100	3
6.	303	Bengali		1	100	3
7.	304	Tamil		1	100	3
8.	305	Odia		1	100	3
9.	310	Punjabi		1	100	3
10.	341	Arabic		1	100	3
11.	342	Persian		1	100	3
Group B						
1.	311	Mathematics		1	100	3
2.	321	Home Science	(Th)	1	80	3
			(Pr)	1	20	3
3.	316	Geography	(Th)	1	80	3
			(Pr)	1	20	3
4.	318	Economics		1	100	3
5.	319	Commerce/Business Studies		1	100	3
6.	328	Psychology		1	100	3
7.	332	Painting	(Th)	1	30	1½
			(Pr)	3	70	6
8.	336	Data Entry Operations	(Th)	1	40	2
			(Pr)	1	60	2
9.	337	Tourism		1	100	3
10.	(345)	Veda Adhyan#		1	100	3
11.	(346)	Sanskrit Vyakaran#		1	100	3
12.	(347)	Bharatiya Darshan#		1	100	3
13.	(348)	Sanskrit Sahitya#		1	100	3
Group C*						
14.	312	Physics	(Th)	1	80	3
			(Pr)	1	20	3
15.	315	History		1	100	3
16.	339	Library and Information Science	(Th)	1	80	3
			(Pr)	1	20	3
Group D*						
17.	313	Chemistry	(Th)	1	80	3
			(Pr)	1	20	3
18.	317	Political Science		1	100	3
19.	335	Mass Communication	(Th)	1	80	3
			(Pr)	1	20	3
Group E*						
20.	314	Biology	(Th)	1	80	3
			(Pr)	1	20	3
21.	320	Accountancy		1	100	3
22.	338	Introduction to Law		1	100	3
Group F*						
23.	330	Computer Science	(Th)	1	60	3
			(Pr)	1	40	2
24.	331	Sociology		1	100	3
25.	333	Enviornmental Science	(Th)	1	80	3
			(Pr)	1	20	3

Examination of these subjects will be held on same day and time. (301–307, 303–342)

Indian Knowledge Tradition# (applies to 345–348)

* Examination of these subjects will be held on same day and time.

In the Certificate, mention of **"Indian Knowledge Tradition"** will be made on successful completion of above four subjects alongwith Sanskrit Language subject at Secondary/Senior Secondary level. These subjects are available in Sanskrit medium only.

NOTE (Applicable for Table 9 Group A)

Minimum one and Maximum two language subjects from group A are permissible for certification. However, third language can be offered as an additional subject.

4.8 Re-checking of Answer Scripts

In case a learner has appeared in one of the Public Examinations and he/she are not satisfied with his/her result, NIOS provides you an opportunity for re-checking of answer scripts in which re-totaling of marks is done. It is also ensured that no question is left unevaluated. Please note that **the answers are not re-evaluated during re-checking.** A learner may apply for re-checking of the Answer Script in any subject *within 15 days* from the date of declaration of the result. Application may be made online or apply to the Regional Director of the concerned Regional Centre, NIOS on a plain paper or in the prescribed Proforma for re-checking of the Answer Script (Proforma can be downloaded from the NIOS website). **The learner has to pay the prescribed fee of Rs. 300/-** (Rupees Three Hundred only) per subject to the NIOS through Credit Card/Debit Card/Net Banking or through Bank Draft drawn in favour of the 'Secretary, NIOS', payable at the concerned Regional Centre. The re-checking will be completed within 30 days from the last date of application. This facility is available in theory marks only.

4.8.1 Re-evaluation of Answer Scripts at the Senior Secondary level

For re-evaluation of Answer Scripts at the Senior Secondary level, a learner may apply for Re-evaluation of the Answer Script in any subject *within 15 days* from the date of declaration of the NIOS Public Examination result. Application may be made online or apply to the Regional Director of the concerned Regional Centre, NIOS on a plain paper or in the prescribed Proforma for Re-evaluation of the Answer Script (Proforma can be downloaded from the NIOS website). **The learner has to pay the prescribed fee of Rs. 800/-** (Rupees Eight Hundred only) per subject to the NIOS through Credit Card/Debit Card/Net Banking or through Bank Draft drawn in favour of the Secretary, NIOS, payable at the concerned Regional Centre. The Re-evaluation will be completed within 45 days from the last date of application. This facility is available in theory marks only.

Re-evaluation of Answer Scripts of On Demand Examination at the Senior Secondary level: The learner may apply for re-evaluation of the Answer Script in any subject *within 15 days* from the date of declaration of the NIOS On Demand Examination result. Apply to the Regional Director of the concerned Regional Centre, NIOS on a plain paper or in the prescribed Proforma for Re-evaluation of the Answer Script (Proforma can be downloaded from the NIOS website). **For re-evaluation of ODES Answer Scripts at the Senior Secondary level, the learner has to pay the prescribed fee of Rs. 1000/-** (Rupees One Thousand only) per subject to NIOS through a Bank Draft drawn in favour of the Secretary, NIOS, payable at the concerned Regional Centre. The Re-evaluation will be completed within 45 days from the last date of application.

4.9 Unfair Means (UFM)

In case of use of unfair means by the learner in examination, the examination will be cancelled and he/she could be further debarred from appearing in the future examinations. Even learner's admission can also be cancelled. Instructions regarding unfair means are printed on the second page of the Examination Answer Books. The learner should read the same carefully. In case, the lerner has been debarred by some other School Education Board for UFM, he/she will not be eligible for admission in NIOS.

4.10 Standard of Education and Recognition

There are three National Boards of School Education viz., NIOS, CBSE and CISCE. Whereas NIOS is offering school education through Open and Distance Learning (ODL) Mode, the other two boards are offering school education courses in Face to Face learning mode. The National Institute of Open Schooling is an autonomous institution under the Ministry of Human Resource Development, Government of India. It is vested with the authority to impart school education upto pre-university level, conduct examinations and award certificates. As all the National/State Boards are following the National Curriculum Framework brought out by the National Council of Education Research and Training (NCERT), hence the certificates awarded by all Boards are at par. The same is the case with NIOS. The certificates awarded by NIOS are recognised for higher education, Government jobs and for all other purposes. Based on the eligibility criteria, some of the Boards and Universities who have recognized NIOS courses are given at **Appendix A**.

4.11 Procedure for correction in the results of Public Examination/On Demand Examination

In case of a discrepancy in the result of an Public/On Demand examination, the learner may apply for correction to the Regional Director of his/her region within 30 days from the declaration of results. No request for correction in the results will be entertained thereafter. The proforma for application for correction in the record is available on NIOS website under Student Information Section.

4.12 Awards and Scholarships for NIOS Learners

(i) **"Ms. Santosh Rastogi Award for Excellence in Geography"** An award titled **"Ms. Santosh Rastogi award for Excellence in Geography"** was introduced for the NIOS pass outs at the Senior Secondary level from the academic year 2005. *Five awards of Rs. 500/- each* are given every year.

The awards are given to those learners who obtain the highest marks in the subject of Geography at Sr. Secondary level in the April-May as well as Oct.-Nov. examinations of the year. The best of both the examinations are taken into consideration. In case of a tie, the learner scoring higher aggregate of total marks is given the award. In case the highest scorer is a case of transfer of credit in that subject, the second highest scorer is considered for giving the award.

(ii) **Dr. Ambedkar National Scholarship Scheme for Meritorious students belonging to Scheduled Castes/Scheduled Tribes** This Scholarship Scheme was started by Dr. Ambedkar Foundation set up under the aegis of the Ministry of Social Justice & Empowerment in 1992 with a view to recognise, promote and assist meritorious students belonging to the Scheduled Castes and the Scheduled Tribes for enabling them to pursue higher studies. This is a one time cash award and is given to three learner scoring highest marks in class X examination conducted by the Education Board/Council. This is separate for SC and ST. In case none of the first three eligible students is a girl, the girl student scoring the highest marks gets a special award.

The eligibility criteria for Dr. Ambedkar scholarship:

(i)   The learner should belong to Scheduled Caste (SC) or Scheduled Tribe (ST).

(ii) Family income of the learner from all sources should be less than Rs. 1 lakh in the preceding financial year.

(iii) The learner should have appeared in any of the recognised State/All India Boards of Education including NIOS and should have scored not less than 50% marks in the aggregate in the Secondary Certificate Examination.

NIOS has developed several means and strategies to help learner to learn well and be successful. Tutor Marked Assignment (TMA) is one such Tool which plays a very important role in the learning process under the Open and Distance Learning (ODL) System. TMAs help learners to know his/her progress and attainment level and develop regular study habits. It also helps in designing diagnostic and remedial teaching strategies during Personal Contact Programmes (PCPs).

The learner's Internal Assessment is done through one Tutor Marked Assignment in each subject. The Assignments are supplied in a booklet form. The Subject Tutors at AIs correct the Assignments of learners and provide their feedback and suggestions for improvement. The Assignments are uploaded on NIOS website from where learners can download them.

NOTE

Do not pay any additional amount for submitting Assignment Response Sheet at Study Centre.

Internal Assessment (IA) in Secondary/Sr. Senior examination will carry 20% weightage of theory as continious and comprehensive evaluation. These marks will be shown in the mark-sheet alongwith the marks of external examination which will carry 80% weightage in each subject. TMA is applicable for admission through Stream-I only. Assignments should be submitted before appearing in the Public Examination of the particular subject. Assignments will not accepted after passing the subject.

TMA is not applicable to learners seeking registration under the Streams II, III & IV.

The learner is required to submit the assignment at the AI (Study Centre) as per Schedule given below in **Table-10** and obtain a receipt thereof. However, in case the AI is not functioning or closed due to administrative reasons, he/she can submit his/her Assignments as per schedule at the concerned Regional Centre. A list of subjects for TMA is given in **Table-11**.

MOST IMPORTANT

20% weightage of theory is given to Internal Assessment. The public examination covers remaining 80% of weightage of theory. The result of those learners who do not submit the Assignments is declared on the basis of Public Examination.

**Table 10: Schedule of Submission of Assignments for appearing in
Public Examination to be held in April/May**

Public Examination	Submission of Assignments by the Learners to AI (Study Centre)	Feedback by the Teacher/ Facilitator to the Learners
April/May Examination	31st January	15th February
October/November Examination	31st July	16th August

In case the last date so specified happens to be a Public Holiday/Saturday/Sunday, the next working day will automatically be treated as the last date for the purpose.

Note: *In case a learner could not submit Tutor Marked Assignment on time at the Study Centre he/she may submit the Assignments alongwith late fee of Rs. 1500/- per subject after due date and after declaration of result till 15th July for April examination and till 15th January for October-November examination at concerned Regional Centre as per **Appendix-B**.*

Table-11: List of Subjects for Tutor Marked Assignments (TMA)

	Secondary			Sr. Secondary Level	
S. No.	**Subject Code**	**Subject**	**S. No.**	**Subject Code**	**Subject**
1.	201	Hindi	1.	301	Hindi
2.	202	English	2.	302	English
3.	203	Bengali	3.	303	Bengali
4.	204	Marathi	4.	304	Tamil
5.	205	Telugu	5.	305	Odia
6.	206	Urdu	6.	306	Urdu
7.	207	Gujarati	7.	309	Sanskrit
8.	208	Kannada	8.	307	Gujarati
9.	209	Sanskrit	9.	310	Punjabi
10.	210	Punjabi	10.	341	Arabic
11.	228	Assamese	11.	342	Percian
12.	231	Nepali	12.	311	Mathematics
13.	232	Malayalam	13.	312	Physics
14.	233	Odia	14.	313	Chemistry
15.	235	Arabic	15.	314	Biology
16.	236	Persian	16.	315	History
17.	237	Tamil	17.	316	Geography
18.	211	Mathematics	18.	317	Political Science
19.	212	Science and Technology	19.	318	Economics
20.	213	Social Science	20.	319	Business Studies
21.	214	Economics	21.	320	Accountancy
22.	215	Business Studies	22.	321	Home Science
23.	216	Home Science	23.	328	Psychology
24.	222	Psychology	24.	330	Computer Science
25.	223	Indian Culture and Heritage	25.	331	Sociology
26.	224	Accountancy	26.	332	Painting
27.	225	Painting	27.	333	Environmental Science
28.	229	Data Entry Operation	28.	335	Mass Communication
29.	245	Veda Adhyan	29.	336	Data Entry Operation
30.	246	Sanskrit Vyakaran	30.	337	Tourism
31.	247	Bharatiya Darshan	31.	338	Introduction to Law
32.	248	Sanskrit Sahitya	32.	339	Library and Information Science
			33.	345	Veda Adhyan
			34.	346	Sanskrit Vyakaran
			35.	347	Bharatiya Darshan
			36.	348	Sanskrit Sahitya

Learners with disabilities like blindness, low vision, speech impairment, locomotor disability and any other disability which causes difficulty in writing the examinations are to be provided with need based provisions such as amanuensis, technological devices etc. The provisions shall be according to their disabilities as per the procedure notified by NIOS from time to time.

The provisions made have been precisely defined in clauses and sub-clauses for clarity.

6.1 Procedural Requirements

Learners with disabilities as defined in the Persons with Disabilities Act 1995 and the National Trust Act, 1999 and those with specific learning difficulties who wish to avail certain facilities or need some reasonable accommodations in the examination are required to submit an application in the given format to the concerned Regional Centre of NIOS. A learner should clearly indicate the support required by his/her along with the certificate issued by an appropriate authority indicating the nature of his/her disability and the extent of the disability. This application will be submitted along with the Examination Registration Form by the parent or guardian of the learner.

A Medical Certificate issued by any of the following is required for specific provisions to learners with disability:

i) Disability Certificate(s) issued by Government Hospitals under Central or State Governments.

ii) Disability Certificate(s) issued by recognized institutes of national level such as National Association for the Blind, Spastic Society of India etc.

iii) Disability Certificate(s) issued by non- governmental organizations/ practitioners registered with Rehabilitation Council of India/ Central Government/ State Government of the respective States.

While appearing in the examination, the learner will write his/her disability on the top of the answer book as mentioned in the certificate. This will be authenticated by the concerned Centre Superintendent of the Examination Centre.

6.2 General Provisions

6.2.1 Provision of Additional Time

The condition of all learners with disabilities will have to be certified as per approved procedure as mentioned in para 6.1 above for determining requirement of additional time.

i) *An additional 20 minutes per hour* of examination *for each of the subject will be provided* to compensate for additional time required for reading by the amanuensis, understanding the questions, fatigue while dictating to the Amanuensis, sitting continuously etc.

ii) If the condition indicated in the Medical Certificate specified in para 6.1 above requires short break, *a break of not more than ten minutes per hour will be permitted in addition to above*.

6.2.2 Provision of Amanuensis

The services of an amanuensis, reader, lab assistant can be availed as per requirement of the subject concerned. The following categories of learners will be eligible for this facility:

a. Learners with Autism

b. Cerebral Palsy

c. Intellectual Disability including Mental Retardation

d. Multiple Disabilities

e. Blindness, Low Vision

f. Speech Impairment or Hearing Impairment

g. Any other disability such as learners with specific learning disabilities like dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia certified as per procedure mentioned in para 6.1.

    i) Learners with poor hand function and speech and hearing impairments may be provided amanuensis who can understand their communication including sign language.

    ii) Learners with hand injury may be provided with the facility of amanuensis.

    iii) In case of sudden illness resulting in temporary disability, services of amanuensis will be allowed on furnishing duly certified Medical Certificate specified in para 6.1

    iv) The learners with disabilities who may choose to use the amanuensis may be permitted to draw the diagrams etc., themselves if they so desire.

    v) Learners with disabilities may be provided with Lab Assistant as per requirement of the particular subject.

    vi) Learners with disabilities may be provided with the service of a Reader as and when required.

    vii) In case the learner needs a Care Giver inside the Examination Hall during the examination, a prior application in the given format is required to be submitted along with the Application Form and permission has to be obtained.

    viii) In case the learner needs the Care Giver to help him/her reach the examination room and find his/her particular seat, a prior application in the given format is required to be submitted along with the Application Form and permission has to be obtained.

    ix) In specific cases, near relatives, Care Giver or concerned teacher may be present in the examination hall only for the purpose of motivation and support to the candidate. Prior permission of which will have to be obtained from the concerned Regional Director, Regional Centre, NIOS.

Note:

i) The terms **scribe** and **amanuensis** are synonymous and any other term signifying the same can be used for this purpose. In this document, the term **amanuensis** has been used.

ii) The learner is allowed to opt for different amanuensis for different subjects, if necessary. The learner will have to clearly specify the language in which the Amanuensis is required.

iii) The format of application for the entry of the Care Giver inside the premises of the Examination Centre is available in the Examination Centre and on the NIOS website.

iv)   Amanuensis/scribe can be arranged by the learner and can also be provided by the Centre Superintendent. The procedure of approval and eligibility of amanuenses is subject to provisions indicated in this chapter.

v)   Lab Assistant to be provided by the Centre Superintendent only.

6.2.2 (a) *Eligibility to be an Amanuensis*

i)   The Amanuensis, Reader, Lab Assistant should not be related to the examinee.

ii)   The amanuensis may be a student of any age or class.

iii)   The amanuensis should not be from the same subject(s) in which the learner shall be appearing for the examination. However, if the learner and the amanuensis, reader, lab assistant are from the same stream, then the educational qualification of the amanuensis, reader, lab assistant should be at least one class lower than that of the learner with disability appearing for examination.

vi)   There will be flexibility in accommodating any change in amanuensis, reader, lab assistant in case of emergency. More than one amanuensis, reader, lab assistant for writing different papers as per the requirement of the learner will be allowed.

vii)   The learner shall also have the option of meeting the amanuensis a day before the examination in presence of the Centre Superintendent.

viii)   The Centre Superintendent will ensure that the provisions are granted to the learner and inform compliance to the Regional Director, Regional Centre, NIOS. The Centre Superintendent of the Examination Centre concerned may choose a suitable person from the school as far as possible and forward his/her name with photograph immediately to the concerned Regional Director with a report giving full particulars of the learner and of the amanuensis, reader, lab assistant for consideration and approval.

6.2.2 (b) *Fee for amanuensis, reader, lab assistant , interpreter using sign language:*

(i)   A fee of Rs. 100/- per session of examination will be given to the amanuensis per learner with disability by the Superintendent of the Examination Centre. The remuneration of the categories such as reader, lab assistant and interpreter using sign language will be as per the Para 3.2.1 payment norms of the staff as mentioned in the Guidelines for the Centre Superintendents. The learners under the category Para 6.2.2 (except for iv) will not be required to pay any charge/fee.

(ii)   The learners with temporary disabilities using the facility of amanuensis will have to pay the fee themselves.

6.2.3 Use of Computers

Learners with minimal hand function, blindness and low vision and learners with learning disability, cerebral palsy, autism and any other disability will be allowed to use computer if he/she *makes a request in advance to the concerned Regional Director.*

i)   The learners may bring their own computers along with assistive devices if they so wish.

ii)   The learner may also bring the required software (including the Text Reading Software) to enter the responses to the questions.

iii)   The Centre Superintendent would ensure adequate power supply and a printer to print the answer scripts of the learners using computers.

Note: The Centre Superintendent will have the right to check the machines for no pre-fed information. *Learners will need to report one hour in advance to complete these formalities.*

The Centre Superintendent may ensure requisite number of computers with hardware, software, and removable storage devices.

6.2.4 Seating Arrangements and Other Support

a. Wheel Chair user and mobility impaired learners will be given facility to write the examination on the ground floor in case the examination room is inaccessible.

b. The Building should be accessible and proper ramps and other support should be available. The Centre Superintendent will ensure availability of an accessible toilet for learners with disability.

c. The Centre Superintendent will make arrangements to seat maximum of four learners in a separate Examination Room with a separate Invigilator for supervision.

d. However, a single room with an invigilator may be made available for learners with specific disability, if so required.

e. The examination room should be well lit, ventilated and away from noise and distraction.

6.2.5 The Centre Superintendent(s) will print and pack the answer scripts of the learners with disabilities as per the serial number in a separate envelope and send to the concerned Regional Office of NIOS. The envelope should be superscribed with "Answer Sheets of Learners with Disabilities". A separate column will be provided on the title page of the answer book for indicating the category of disability as per **Table 12.**

Table 12 Code for marking Different Disabilities

S.No	Category of Disability	Code
1.	Blindness	B
2.	Low Vision	LV
3.	Locomotor Disability	L
4.	Hearing and Speech Impairment	HI
5.	Leprosy cured	LC
6.	Mental Illness	MI
7.	Mental Retardation	MR
8.	Autism	Aut
9.	Cerebral Palsy	CP
10.	Multiple Disabilities	MD
11.	Specific Learning Disabilities	SLD

6.2.6 The learners with Specific Needs registered under the Special Accredited Institution for Education of Disadvantaged (SAIED) will have their Study Centre as Examination Centre also. During examination, the invigilators deputed by NIOS will monitor the examination proceedings. To facilitate easy access, a few selected schools will be made Examination Centres for learners with disabilities. However, NIOS reserves the right to allot any centre other than SAIED in the larger interest of the learner and feasibility. However, all necessary

support will be provided to learners with disability appearing in examinations in centres other than the SAIED centres.

6.3 Specific Provisions[1]

These are specific provisions in addition to the general provisions mentioned under section 6.2

6.3.1 Learners with blindness and low vision

i.   Learners with blindness and low vision will be provided with alternate questions in the theory papers in place of the question related to marking and labelling of maps, construction of geometrical figures and diagrams/ graphs etc., wherever applicable at the Secondary and the Senior Secondary levels.

ii.   Visually Impaired learners may be allowed to use amanuensis/take examination using Braille Typewriter, or Computer. The learners should arrange to bring their own Braille Typewriter, etc., for examination purposes.

iii.   Equipment such as Taylor Frame and Geometry Drawing Kit will be allowed in the Examination Hall. Prior permission for the same may be obtained from the concerned Regional Director, Regional Centre, NIOS.

6.3.2 Learners with Hearing Impairment

i.   Interpreter using sign language may be allowed in the Examination Room to help the learner with hearing impairment to understand the instructions.

ii.   One interpreter may be adequate for each Examination Room. The Centre Superintendent may take decision regarding arrangement of an Interpreter.

Note: The learner is allowed to opt for different scribes for different subjects, if necessary. The learner will have to clearly specify the language in which the scribe is required.

6.3.3 Learners with Autism, Cerebral Palsy, Intellectual Disability (Mental Retardation), Multiple Disabilities

i.   Computers with adapted hardware like trackball instead of mouse, augmentative communication boards (illustrative and not exhaustive) may be allowed.

ii.   Intellectual disability (Mentally Retarded) learners may opt for Project Work as an alternative for Practical.

iii.   Adapted chair, table, bed, etc., may be allowed in the Examination Room in case of learners with specific disabilities.

iv.   Provision may also be made for reading the questions wherever necessary.

Note: The learners may arrange for their own tools and equipment.

6.3.4 Learners with Learning Disability

Provision of amanuensis, use of computer and additional time is permitted as per the procedure specified under section 6.1 and also as mentioned under general conditions.

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[1] Many learners with disability now request for question papers in alternative format. This involves policy decision and advance preparation. NIOS will announce it as and when the mechanism is in place.

6.3.5 Leprosy-Cured Learners

General provisions will be applicable to leprosy cured learners on submitting Medical Certificate as mentioned under Section 6.1.

Note: Any learner with disability, who is not covered under the above provisions, should approach the concerned Regional Director, Regional Centre, NIOS, at least four weeks prior to the commencement of the examination for availing certain facilities/accommodation during the examination.

OR

approach

Director (Evaluation)

NATIONAL INSTITUTE OF OPEN SCHOOLING

A-24-25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh

List of Recognised and Non-Recognised Boards of Secondary and Senior Secondary Education

As per available information, Boards are established by:

(i) An Act of Central/State Government, (ii) A Gazette Notification of Central/State Government, (iii) Executive orders issued by Central/State Government.

The following Boards have been established as per details given below :

Code No.	Name of the Board	Code No.	Name of the Board
01.	**ANDHRA PRADESH**	**09.**	**JAMMU & KASHMIR**
0101	Andhra Pradesh Board of Intermediate Education, Hyderabad	0701	J&K State Board of School Education, Jammu
0102	Andhra Pradesh Board of Secondary Education, Hyderabad	0702	J&K State Open School, Srinagar
		10.	**JHARKHAND**
0103	Andhra Pradesh Open School Society, SCERT Campus, Hyderabad	2601	Jharkhand Academic Council, Ranchi
02.	**ASSAM**	**11.**	**KARNATAKA**
0201	Assam Higher Secondary Education Council, Bamunimaidan, Guwahati	0801	Karnataka Board of the Pre-University Education, Bangalore
0202	Assam Board of Secondary Education, Guwahati	0802	Karnataka Secondary Education Examination Borad, Bangalore
0203	Asam Higher Secondary Education Council, Assam State Open School Bamunimaidan, Guwahati	0803	Karnataka Open School, J.S.S. Maha Vidya Peeth, Mysore
03.	**BIHAR**	**12.**	**KERALA**
0301	Bihar Intermediate Education Council, Patna	0901	Kerala Board of Public Examinations, Pareeksha Bhawan, Thiruvananthpuram
0302	Bihar School Examination Board, Patna	0902	Kerala Board of Higher Secondary Education, Thiruvananthapuram
0303	Bihar Sanskrit Shiksha Board, Patna		
0304	Bihar Board of Open Schooling & Examination, Patna	0903	Kerala State Open School, Thiruvananthapuram
04.	**CHHATISGARH**	**13.**	**MAHARASHTRA**
2901	Chhatisgarh Board of Secondary Education, Raipur	1101	Maharashtra State Board of Secondary and Higher Secondary Education, Pune
2902	Chhatisgarh Board of Secondary Education & State Open School, Raipur	**14.**	**MADHYA PRADESH**
		1001	Madhya Pradesh Board of Secondary Education, Bhopal
2903	Chhattisgarh Madarsa Board, Chattisgarh	1002	M.P. State Open School, Bhopal
05.	**GOA**	1003	Madhya Pradesh Madarsa Board, Madhya Pradesh
2801	Goa Board of Secondary & Higher Secondary Education, Goa	**15.**	**MANIPUR**
		1201	Manipur Council of Higher Secondary Education, Imphal
06.	**GUJARAT**	1202	Manipur Board of Secondary Education, Imphal
0401	Gujarat Secondary & Higher Secondary Education Board, Gandhi Nagar	**16.**	**MEGHALAYA**
0402	Gujarat State Open School, Gandhinagar, Gujarat	1301	Meghalaya Board of School Education, Meghalaya
07.	**HARYANA**	**17.**	**MIZORAM**
0501	Haryana Board of Education, Hansi Road, Bhiwani	3001	Mizoram Board of School Education Chaltlan, Aizawl
0502	Haryana Open School, Bhiwani	**18.**	**NAGALAND**
08.	**HIMACHAL PRADESH**	1401	Nagaland Board of School Education, Kohima
0601	Himachal Pradesh Board of School Education, Dharamshala	**19.**	**ODISHA**
		1501	Odisha Council of Higher Secondary Education Bhubaneswar
0602	Himachal Pradesh State Open School, Dharamsala, Kangra	1502	Odisha Board of Secondary Education, Cuttack

20. PUNJAB

1601   Punjab School Education Board, Mohali

21. RAJASTHAN

1701   Rajasthan Board of Secondary Education, Ajmer

1702   Rajasthan State Open School, Jaipur

22. TAMIL NADU

1901   Tamil Nadu Board of Secondary Education, Chennai

1902   Tamil Nadu Board of Higher Secondary Education, Chennai

1903   Tamil Nadu State Open School, Chennai

23. TRIPURA

2001   Tripura Board of Secondary Education, Agartala, Tripura West

24. UTTAR PRADESH

2101   U.P. Board of High School & Intermediate Education, Allahabad

2102   Board of Madrasa Education, Uttar Pradesh

25. UTTARAKHAND

3401   Uttarakhand Vidhyaleye Shiksha Parishad (UBSE), Ramnagar, Nanital.

26. WEST BENGAL

2201   West Bengal Board of Secondary Education, Calcutta

2202   West Bengal Council of Higher Secondary Education, Calcutta

2203   West Bengal Council for Rabindra Open Schooling

2204   West Bengal Board of Madrasa Education

27. ALL INDIA BOARDS

9901   National Institute of Open Schooling (formarly National Open School), New Delhi

9902   Central Board of Secondary Education, Delhi

9903   Council for Indian School Certificate Examinations, New Delhi

OTHER INSTITUTES RECOGNISED FOR SECONDARY/ SENIOR SECONDARY LEVEL

9801   Rashtriya Sanskrit Sansthan, New Delhi.

9802   Gurukul Kangri Vishwavidyalaya, Haridwar,

9803   Directorate of Army Education, New Delhi.

9804   Aligarh Muslim University, Aligarh.

9805   Jamia Millia Hamdard University.

9806   Banasthali Vidyapith, Banasthali, Rajasthan

9807   Jamia Millia Islamia, New Delhi.

9808   IGCSE Programme from University of Cambridge (International Exam)

       five passes with grade A, B, C, D & E.

9809   International Baccalaureate - Asia Pacific

9810   Sampurnanand Sanskrit Vishwavidyalaya, Varanasi (Poorva Madhyama Examination)

9811   Edexcel Board

9999   Any recognised Board of foreign countries

       For learners who possess a High School/Secondary Certificate from any Foreign Board/University and take admission in Senior Secondary course of NIOS are required to attach a certificate from Association of Indian Universities (AIU) to the effect that the examination passed is equivalent to the Indian High School/Secondary Examination.

List of the Regional Centres of NIOS

Name of the Region	Address of the Regional Centre	Jurisdiction
1. ALLAHABAD	**National Institute of Open Schooling** Regional Centre 19/17, Kasturba Gandhi Marg, Kachahari Road Allahabad - 211002 (Uttar Pradesh) Ph.: (O) 0532-2548154 (Fax) 0532-2548149 e-mail: rcallahabad@nios.ac.in	Uttar Pradesh
2. AMETHI	**National Institute of Open Schooling** Regional Centre Lakhara House, Munshiganj Road, Sarvanpur-227405, Amethi, (Uttar Pradesh) Email: rcamethi@nios.ac.in	**Amethi & Gauriganj**
3. BENGALURU	**National Institute of Open Schooling** Regional Centre Office of the Director (Vocational Education) 3rd Floor, PUE Bhawan, 18th Cross Sampige Road, Malleswaram, Bengaluru - 560012, Karnataka, Ph.: 23464223 Fax: 23464222 Email: rcbengaluru@nios.ac.in	Karnataka
4. BHOPAL	**National Institute of Open Schooling** Regional Centre Manas Bhawan, Shyamla Hills, Bhopal - 462002 (M.P.) Ph.: 0755-2661842, 2660331 Fax : 0755-2661842 e-mail: rcbhopal@nios.ac.in	Madhya Pradesh
5. BHUBANESHWAR	**National Institute of Open Schooling** Regional Centre ELTI Campus Maitrivihar, Chandrashekhar Pur, Bhubaneswar-751023 Ph. No. 0674-2302688 Email.: rcbbsr@nios.ac.in Website: htpp://rcbbsr.nios.ac.in	Odisha
6. CHANDIGARH	**National Institute of Open Schooling** Regional Centre YMCA Complex, Sector-11C, Chandigarh-160 001 Ph.:(O) 0172-2744915, 3950979 Fax : 0172-2744952 e-mail: rcchandigarh@nios.ac.in	Haryana (Excluding Gurgaon, Faridabad,Palwal & Jhajjar) Punjab, Jammu & Kashmir and Chandigarh
7. CHENNAI	**National Institute of Open Schooling** Regional Centre Lady Willington Campus, Kamrajar Salai, Triplicane, Chennai-600005, Tamilnadu Ph. no. 044-28442237 Fax: 044-28442239 e-mail: rcchennai@nios.ac.in	Tamil Nadu, Pondicherry
8. DEHRADUN	**National Institute of Open Schooling** Regional Centre Amrit Plaza Building, Near Bengali Kothi Chowk Moth Rowala Road, P.O. Ajapur Kalan, Dehradun - 248001 Ph.: (O) 0135- 2532566; 2532592; Fax : 0135-2629166 e-mail: rcdehradun@nios.ac.in	Uttrakhand, Meerut, Bagpat Saharanpur , Muzaffar Nagar, Moradabad and J.P. Nagar (Amroha) districts of U.P.
9. DELHI	**National Institute of Open Schooling** Regional Centre A-31, Institutional Area, NH-24, Sector-62, NOIDA- 201309 Distt. - Gautam Buddha Nagar (U.P.) Ph: (O) 0120-2404914-15, Fax : 0120-2404916 e-mail: rcdelhi@nios.ac.in	NCT of Delhi and bordering Distts. of NCT in Uttar Pradesh and Haryana comprising of Distts. of Gautam Buddh Nagar (Noida and Greater Noida), Ghaziabad, Gurgaon, Palwal, Faridabad and Jhajjar.
10. DHARAMSHALA	**National Institute of Open Schooling** Regional Centre 2nd Floor, Chamunda Complex, (Near Income Tax Office) Dari Road, Dharamshala, Distt. Kangra-176057, Himachal Pradesh, Ph. (O) 001892-222251 e-mail: rcdharamshala@nios.ac.in	Himachal Pradesh

Name of the Region	Address of the Regional Centre	Jurisdiction
11. GANDHI NAGAR	**National Institute of Open Schooling** Regional Centre Multi Storied Building, D Wing, 7th Floor, Sector-11, Near Pathikaashram, Gandhinagar-3820011, Gujarat, Ph.: 079-23220410, Fax: 079-23220411 Email: rcgandhinagar@nios.ac.in	Gujarat
12. GANGTOK	**National Institute of Open Schooling** Regional Centre Teacher's Guest House, Syari Gangtok - East Sikkim-737102 email: srcgangtok@nios.ac.in	Sikkim and Bordering Dist. of West Bengal Comprising of Distt. Silliguri and Darjling
13. GUWAHATI	**National Institute of Open Schooling** Regional Centre Building of Assam Publication Board, (Near Assam Board of Secondary Education) Ist Floor, Bamunimaidan, Guwahati-781021 (Assam) Ph. (O): 0361-2650541, 2651201 (Fax) 0361-2650542 e-mail: rcguwahati@nios.ac.in	Nagaland, Arunachal Pradesh, Assam, Manipur, Mizoram and Tripura
	NIOS Cell Shillong Directorate of Educational Research & Training Campus (DERT), Laithumkhram Shillong, Meghalaya-793011 e-mail: trilokes@gmail.com	Meghalaya
14. HYDERABAD	**National Institute of Open Schooling** Regional Centre IV Floor, Sri Krishna Devaraya, Telugu Basha Nilayam, Trust, No 4-4-8, 2 Sultan Bazar, Hyderabad - 500095. Ph.: (O) 040-24162859, Fax : 040-24060712	Telangana
15. JAIPUR	**National Institute of Open Schooling** Regional Centre D-11-12 Roop Vihar Colony, Mohan Marg, Opp. Karoli Garden, New Sanganer Road, Sodala, Jaipur (Rajasthan) – 302019 Ph.: (O) 0141-2292818, 2290057 Fax.: 0141-2292819 e-mail: rcjaipur@nios.ac.in	Rajasthan
	Sub Regional Centre Kota 2nd Floor, 2-PA-1, Vigyan Nagar Main Road, Kota-324005 E-mail : srckota@nios.ac.in Ph. No. 0744-2428555	
16. KOCHI	**National Institute of Open Schooling** Regional Centre 6th Floor, Kerala State Housing Board Building, Panampilly Nagar, Kochi-682036 Ph.: 0484-2310032, 4035540 (T/F) 0484-2310033 e-mail: rckochi@nios.ac.in	Kerala
17. KOLKATA	**National Institute of Open Schooling** Regional Centre CL-18A, Sector-2, Salt Lake City, (Near C.K. Market, Tank No. 9 and Karunamoyee Bus Stand) Kolkata-700 091 (W.B.) Ph.: (O) 033-24797714, Fax : 033-24797707 e-mail: rckolkata@nios.ac.in	West Bengal (Excluding Silliguri and Darjling) and Andaman and Nicobar Island
	NIOS CELL PORT BLAIR Adult Education in the Directorate A&N Administration Shiksha Sadan A&N Island, Port Blair	Port Blair
18. PATNA	**National Institute of Open Schooling** Regional Centre Lalit Bhawan, Ground Floor, Jawahar Lal Nehru Marg, Bailey Road, Patna - 800001 (Bihar) Ph.: (O) 0612-2545051, 0612-2545470 e-mail: rcpatna@nios.ac.in	Bihar

Name of the Region	Address of the Regional Centre	Jurisdiction
	SUB-REGIONAL CENTRE DARBHANGA Mohalla Kadirabad, Near Bus Stand (West of Pashu Palan Vibhag) Beside Churi Market Distt. Darbhanga-846004	
19. PUNE	**National Institute of Open Schooling** Regional Centre C/o Indian Institute of Education Campus, 128/2 JP Naik Road, Sriniketan Society, (Near Solaris Club) Kothrud, Pune-411029 (Maharashtra) Ph. (O) 020-25444667, 25439763 (Fax) 020-25456496 e-mail: rcpune@nios.ac.in	Maharashtra, Goa and Daman & Diu
20. RAIPUR	**National Institute of Open Schooling** Regional Centre B.T.I Ground, DIET Campus, Shankar Nagar Ph: (O) 0771-2442147, 2442167 Raipur-492001, Chhatisgarh e-mail: chhatisgarh@nios.ac.in	Chhatisgarh
21. RANCHI	**National Institute of Open Schooling** Regional Centre Schooling, Hostel Premises, Amar Shahid Thakur Vishavanath Shahdev Zila School, Zilla School Parishad, Ranchi Phone No.: 0651-2217030; Fax: 0651-2217060 e-mail: rcranchi@nios.ac.in	Jharkhand
22. VISAKAPATNAM	**National Institute of Open Schooling** Regional Centre 5th Floor, B Block, VUDA Complex, Siripuram, Visakapatanam, Andhra Pradesh Ph.: 0891-2564584, E-mail : srcvisakhapatnam@nios.ac.in	Andhra Pradesh

List of Names of Common Service Centres (CSC) in Different States

S. No.	State	CSC Name
1.	Andhra Pradesh	Rajiv Citizen Service Centre
2.	Andaman and Nicobar Islands	eDweep
3.	Arunachal Pradesh	Common Services Centres (CSCs)
4.	Assam	Arunodoy Kendra
5.	Bihar	Vasudha
6.	Chandigarh	Gram Sampark Centres
7.	Chhattisgarh	Grameen Choice Centres
8.	Delhi	Jeevan Centres
9.	Goa	Lok Seva Kendras
10.	Gujarat	e-Gram
11.	Haryana	e-Disha
12.	Himachal Pradesh	Lok Mitra Kendra
13.	Jammu & Kashmir	Khidmat Centre
14.	Jharkhand	Pragya Kendra
15.	Karnataka	Nemmadi Kendra
16.	Kerala	Akshaya Centres
17.	Lakshadweep	Aashraya
18.	Madhya Pradesh	Nagrik Suvidha Kendra
19.	Maharashtra	Maha e Seva Kendra
20.	Manipur	Common Service Centres
21.	Meghalaya	Rainbow Centres
22.	Mizoram	Mizoram Online Centres (MOC)
23.	Nagaland	Nagaland One, Common Service Centre
24.	Odisha	Common Services Centre
25.	Puducherry	Common Services Centre
26.	Punjab	Gram Suvidha
27.	Rajasthan	e-Mitra
28.	Sikkim	Common Services Centre
29.	Tamil Nadu	People's Computer Centre
30.	Tripura	e-Pariseva Kendra
31.	Uttar Pradesh	Jan Seva Kendra
32.	Uttarakhand	e-Uttara
33.	West Bengal	Tathya Mitra Kendra

No. F 3-11/2002-EGS-I
Government of India
Ministry of Human Resource Development
Department of Elementary Education & Literacy

New Delhi-110001
11th December 2002

To
Education Secretaries,
All States/UTs

Subject: According recognition to the Examinations at Primary and Middle level Courses conducted by National Institute of Open Schooling (formerly National Open School (NOS).

Sir,

The National Institute of Open Schooling (N.I.O.S.) (formerly National Open School (NOS) is an autonomous organization set up the Ministry of Human Resource Development, Government of India, in 1989 as per the Resolution issued vide No. F 6-2/89-Sch. III dated 21.11. 1989 to provide education upto pre-degree level to those who for one or the other reason could not make use of the formal education system. N.I.O.S. has also been vested with the authority to conduct and certify examinations for Secondary and Senior Secondary levels by the Government of India as per the resolution issued vide No. F 5-24/90-Sch. III dated 14.9.1990 (copy enclosed).

The Association of Indian Universities (AIU) has also intimated the Registrars of all Indian Universities vide their Notification No. EV /11 (354)91/ dated 25.7.1991 (copy enclosed) of its decision to grant equivalence to N.I.O.S. courses with those of other examinations of recognized Boards for purposes of admission to higher courses of study at Indian Universities.

As you would be aware, the National Institute of Open Schooling (NIOS) also runs Open Basic Education Programmes through Distance Education Mode (Open Learning System) at the Elementary stage and awards Joint Certificate with the partnering NGOs at three levels- A level (equivalent to' class III or class II of the Southern States where elementary stage is only till class VII), B level (equivalent to class V /IV) and C level (equivalent to class VIII/VII). This is applicable to their programme of equivalency under distance education programme where similar certificates are provided at the same level of competency and equivalency.

You may like to issue necessary instructions to all concerned to consider certificates issued by N.I.O.S. jointly with partnering NGOs for the above levels as equivalent to concerned stage of education in matters of admissions and employment etc. Formal communication/Notificatian regarding grant of recognition to the examination conducted by National Institute of Open Schooling may issue and the same widely circulated to all concerned.

For further details / clarifications in the matter, the Chairman, National Institute of Open Schooling may be contacted at N.I.O.S., B-31 B, Kailash Colony, New Delhi-110048 or visit their Website at **http: //www.nios.ac.in.**

ours faithfully.

Sd/-
(Amit Kaushik)
Director
Tel No. 23382604

Copy for forwarded for information to :-
1. All the Ministries/Departments of the Govt. of India.
2. All the Officers / Sections in the Deptt. of Elementary Education and Literacy and Department of Secondary and Higher Education.
3. Chairman, National Institute of Open Schooling, B-31 B, Kailash Colony, New Delhi-l10048 with reference to his letter No. NIOS/CMOI1-l/02/2607 dated the 10th October 2002

Sd/-
(Amit Kaushik)
Director

MINISTRY OF HUMAN RESOURCE DEVELOPMENT
(Department of Education)
New Delhi, the 14th September 1990

RESOLUTION

Subject: **Vesting of authority in the National Open School Society for holding certain examinations through distance and open learning system at the school stage and for certification thereof.**

No. F5.24/90 Sch.3 -The Government of India had setup the National Open School Society. an autonomous and registered body on 23rd November. 1989 to cater to the educational needs of school dropouts, working adults, housewives and socially disadvantaged sections, through distance education at the school stage. The Society runs the management of the National Open School which, through distance and open learning system, has been offering courses, preparing students for the Secondary and Senior Secondary School Examinations and also offers Bridge (Preparatory) Courses

It has now been decided that in pursuance of Section 3 (ii) of the Memorandum of Association of the National Open School Society, the Society shall conduct the above examinations at the school stage of education upto predegree level, whether academic, technical or vocational, which are developed either by the National Open School itself or in collaboration with other agencies, subject to the approval of the Society's Executive Board or as it may be called upon to conduct by the Government of India, Ministry of Human Resource Development, Department of Education. The Society shall also be the certifying authority for such courses and programmes and do such acts ancillary to these objects as may be necessary. The Central Board of Secondary Education which was the certifying and examining authority on behalf of the National Open School Society, will cease to be so with effect from the date of issue of this Notification in the Gazette of India.

ORDER

Ordered that a copy of the Resolution be sent to all State Governments, Union Territory Administrations, all Ministries Departments of the Government of India, University Grants Commission. Prime Minister's Office, National Council of Educational Research and Training. Council of Boards of Secondary Education, Association of Indian Universities, Central Board of Secondary Education, Council for the Indian School Certificate Examinations and the State Boards of Education.

Ordered also that the Resolution be published in the Gazette of India for general information.

Sd/-
D.M.DE. REBELLO
Jt. Secy.

Published in part I Sec. OF No. 42 of the Gazette of India on Saturday the 20th October, 1990

ASSOCIATION OF INDIAN UNIVERSITIES
AIU HOUSE, 16 KOTLA MARG, NEW DELHI - 110002

NO.EV 11/(354)/91/
25 July, 1991

The Secretary
National Institute of Open Schooling
Community Centre, Delhi - 110052

Re : National Open School-Equivalence of Senior Secondary Certificate Examination

Dear Sir.

We have noted that Govt. of India have set up the National Open School on 23 November, 1989. The 'NOS' offers courses preparing students for the Secondary and Senior Secondary School Examinations, apart from other courses. The Govt. of India, through a Resolution, vide No. F5/23/90 dated 14 September 1990, vested the National Open School with authority to examine and certify its students.

The Association of Indian Universities, at their recent meeting has granted equivalence of the courses of NOS with those of other examinations of recognized boards for purposes of admission to higher studies at Indian Universities. The matter has been brought to the notice of all Universities in the country for their appropriate action.

Kindly write to us in case of any difficulty by the students; we would approach the Universities accordingly.

Thanking you,

Yours faithfully.

Sd/-
(K. C. Kalra)

भारतीय भेषजी परिषद्

(भेषजी अधिनियम, 1948 के अंतर्गत स्थापित)

PHARMACY COUNCIL OF INDIA

(CONSTITUTED UNDER THE PHARMACY ACT, 1948)

तार	Telegram	:	'फार्मकाउंसिल' 'FARMCOUNCIL'	संयुक्त परिषद् भवन	Combined Councils' Building
दूरभाष	Telephone	:	23239184, 23231348	कोटला रोड	Kotla Road
फैक्स	Fax	:	011-23239184	ऐवान-ए-गालिब मार्ग	Aiwan-E-Ghalib Marg
ई-मेल	E-Mail	:	pci@ndb.vsnl.net.in	पोस्ट बॉक्स नं. 7020	Post Box No. 7020
वेबसाईट	Website	:	www.pci.nic.in	नई दिल्ली - 110002	New Delhi - 110002

By-hand+E-mail

Ref.No.14-2/2015-PCI (A) |16o|7-18   **1 0 JUL 2015**
   14-55/2014-PCI

Shri. Satish Kumar
Under Secretary
Ministry of Health & Family Welfare
Deptt. Of Health & Family Welfare
AHS Section, Nirman Bhawan
New Delhi-108

Sub: Eligibility of NIOS learners for admission to pharmacy courses.

Ref: Your letter No.V.13025/01/2013-PMS dt.12.6.2015

Sir

With reference to the subject cited above, it is informed that the above cited issue was considered by the 97th Central Council of the PCI in its meeting held in June, 2015 and decision is as under-

"The Council's earlier decision on NIOS was reviewed. Keeping in view the larger interest of the country where thrust is given to skill development, the Council considered the issue of students who have passed from Open School system for admission to pharmacy courses. The Council reviewed its policy with the condition that quality assurance in the standards of education should be maintained by all stakeholders and if necessary evolve a mechanism for the same such as the conduct of an exit examination after the completion of the D.Pharm course and before the registration of the candidate as a pharmacist under the Pharmacy Act and approved that a student who has passed from Open School education system of the Central Govt. / State Govts. institutions be made eligible for admission to pharmacy courses as per the concerned Education Regulations.

It was further decided that an exit examination for the purpose of registration as a pharmacist will be in respect of all D.Pharm pass out students."

As regards inserting a sunset clause in the Education Regulations, 1991, it has been decided by the Council-
   a) to initiate steps for phasing out the diploma course in pharmacy by 2020.
   b) no new D.Pharm course be given permission from 2017-2018 academic session.

Yours faithfully

(ARCHNA MUDGAL
Registrar-cum-Secretary

The Army HQ Command will work under
NIOS Regional Centre as listed below :

S.No.	Army HQ Command	Concerned NIOS Regional Centre
1	HQ Eastern Command	Kolkata
2	HQ Western Command	Chandigarh
3	HQ Central Command	Allahabad
4	HQ Southern Command	Pune
5	HQ Northern Command	Chandigarh
6	HQ South Western Command	Jaipur

Instructions for filling up the Application Form for Admission 2018–19

Learners seeking Online admission through AIs (Study Centre)/Regional Centre may fill the particulars such as Name, Father's Name, Address etc., in the Application form and give it to Study Centre/Regional Centre for On-line registration as per instructions given below.

General Instructions:

1. Before filling up the application form, please ensure your eligibility for admission as given in **Table-3** in the Prospectus. Otherwise the Application Form will be cancelled and the fee paid by you will not be refunded. Neither any intimation will be sent to you, nor any correspondence will be entertained in this regard.

2. One Application Form for admission has been given at the end of this Prospectus.

3. Information in the Admission Form should be filled in **English** only.

4. Please put your signature and paste a passport size photograph on the original Application Form. Attach the attested documents with Application Form and get the photographs attested on the photocopies from Principal/Co-ordinator or Gazatted Officer/ Tehsildar/District Magistrate.

5. You should ensure that the particulars filled in the Application Form are correct. **Don't leave any column blank** in the Admission Form. **You have to submit original Form, photographs and signatures on the Form for admission at the AI (Study Centre) along with the duly filled in Provisional Admission Letter-cum-Receipt.**

6. Writing should be legible. Any cutting should be attested.

Important Instructions:

Your Reference Number: This number will be generated at the time of filling Online Application Form.

Requirement of authentication : You have to choose one of the available authentication method i.e. Aadhaar Number, Aadhaar Enrolment number, Passport number, Ration Card number, Bank Account number or any other valid government identity. As a proof, you need to upload the scanned copy of the document of the selected authentication method.

➤ All the Indian citizen candidates should possess AADHAAR card issued by UIDAI. At the time of filling Application Form for admission 2018-19, the candidates will have to enter their AADHAAR number, name, date of birth and gender which will be validated with the UIDAI's data.

➤ In case, these particulars do not match, the candidates will not be able to fill the Application Form for admission 2018-19. Therefore, the candidates are advised to ensure that their AADHAAR Card has correct details of their name, date of birth and gender as per school records.

➤ If there is some mismatch in these details, the candidates should immediately get it corrected in AADHAAR data or school records, as the case may be.

➤ Applicants not yet enrolled for Aadhaar are hereby required to make application for Aadhaar enrolment in case he/she is entitled to obtain Aadhaar as per section 3 of Aadhaar Act. Such applicant may visit any Aadhaar Enrolment Centre (list available at www.uidai.gov.in) to get enrolled for Aadhaar.

➤ The above provisions shall be applicable in all states except J&K, Assam and Meghalaya as per Aadhaar Act. For foreign Nationals, Oversees Citizen of India (OCI's), Persons of Indian Origin (PIO's), Passport Number is the mandatory requirement for filling up of the online application form for admission 2018-19.

Course Applied for: Write 1 for Secondary and 2 for Senior Secondary in the box provided.

Medium of Study: (For Sr. Secondary): Write 1 for Hindi, 2 for English, 3 for Urdu, 4 for Odia, 5 for Bengali and 6 for Gujarati Medium in the box provided.

1. **Name of Candidate:** Write your name in **block letters,** in **English.** Each letter should be written in a separate column, as per specimen given below, leaving one space between name, middle name and surname.

S	U	S	H	I	L		C	H	A	N	D	E	R		J	O	S	H	I

You should mention your name as already recorded in your previous school or Boards' certificate.

2 and 3. **Father's Name and Mother's Name:** Write your father's and mother's names in **block letters in English** as per specimen given below. Do not write Shri, Smt., Mr. or Mrs. before the name.

K	A	M	A	L		C	H	A	N	D	E	R		J	O	S	H	I

Your father's and mother's name should tally with your previous records. This will be recorded in the Certificate. <u>No change will be permitted later on.</u> **The students who don't want their father's/mother's name to be printed on the certificate, kindly put cross ×××××× upto 15 boxes given for father's or mother's name.**

4. **Guardian's/Institution's Name :** Write Guardian's/Institution's **name in case of Orphan**.

5. **Date of Birth:** Mention your Date of Birth correctly. Attach the attested copies of documents as proof of date of birth as per the **Table-3** in the Prospectus. If, for example, your Date of Birth is 17th April 1986, it should be written as under.

1	7		0	4		1	9	8	6
DATE			MONTH			YEAR			

5a. **Gender:** Write 1 for Male, 2 for Female and 3 for Third Gender in the box provided.

6. **Mobile No.** Please Mention your own mobile No. or Parent's Mobile No. and Email ID as you will recieve One Time Password (OTP) for final submission of Online Application. All future Communication related with the admission, study material, fee submission, examination and result will be done through the Registered Mobile No. and e-mail address.

Note: One mobile no. can be registered for maximum of three application forms for admission 2018-19.

7. **Social Category/Caste:** Write 1 for General, 2 for SC, 3 for ST and 4 for OBCs (Others Backward Classes) in the box provided.

8. **Type of Disability (if any):** Write 1 for Locomotor Disability, 2 for Visually Impaired, 3 for Hearing Impaired, 4 for Leprosy Cured, 5 for Mentally Retarded, 6 for Mental Illness, 7 for Multiple Disabilities, 8 for Cerebral Palsy, 9 for Learning Disabilities, 10 for Autism and 11 for Not Applicable, in the box provided.

9. **Disadvantaged Group (if applicable):** Write 1 for Street Children, 2 for Working Children, 3 for Rural Women, 4 for Slum Dwellers and 5 for Not applicable, in the box provided.

10. **Your previous qualification:** Write V, VI, VII, VIII, IX, X, XI, XII and above in the column. If you have not gone to the school write N in the box.

11. **Postal Address :** Please write your complete address **in block letters in English** with e-mail Id, telephone number and the mobile number for SMS alerts. Attach proof of residential address. Do not mention AI or any coaching centre for address proof.

12. **Subject choices:** Write code No. of the subjects chosen as per the **Table-1** in the Prospectus.

13. **Part or Dual Enrolment:** Write 1 for yes or 2 for no. If you have opted for 'yes', please note that number of subjects will be restricted to 4 or less and no TOC is applicable.

14. **Details of X boards examination:** If you are seeking admission to the Senior Secondary Course, you should mention the following

    a) the year when you have passed the Secondary Examination,

    b) the Roll Number given by the Board,

    c) the Code of the Board from where you have passed the Secondary Examination as given in the **Appendix-A** in the Prospectus.

15. **Orphan** Write 1 for Orphan, 2 for Institute for Orphan, 3 for Not Applicable.

16. **Mother Tongue :** Write 1 for Hindi, 2 for Urdu, 3 for Assamese/Asomiya, 4 for Bengali/Bangla, 5 for Bodo, 6 for Dogri, 7 for Gujarati, 8 for Kannada, 9 for Kashmiri, 10 for Konkani, 11 for Maithili, 12 for Malayalam, 13 for Manipuri, 14 for Marathi, 15 for Nepali, 16 for Odia, 17 for Punjabi, 18 for Sanskrit, 19 for Santhali, 20 for Sindhi, 21 for Tamil, 22 for Telugu, 23 for any other language.

17. **Nationality:** Write 1 for Indian and 2 for any other, in the box provided.

18. **Religion :** Write 1 for Hindu, 2 for Muslim, 3 for Christian, 4 for Sikh, 5 for Jain, 6 for Budhist, 7 for Parsi, 8 for Jews.

19. **Employment :** Write 1 for Employed and 2 for Unemployed in the box provided.

20. **Extra Curricular Activities :** Write 1 for Fine Arts, 2 for Performing Arts, 3 for Sports and 4 for any other cultural activities in the box provided.

21. **Father's Educational Qualification :** Write 1 for No Education, 2 for upto Primary, 3 for upto Middle, 4 for upto Secondary and 5 for Graduate, 6 for Post Graduate.

22. **Mother's Educational Qualification :** Write 1 for No Education, 2 for upto Primary, 3 for upto Middle, 4 for upto Secondary and 5 for Graduate, 6 for Post Graduate.

23. **Place of Residence:** Write 1 for Metropolitan City (Mumbai, Kolkata, Chennai, Delhi), 2 for other Cities, 3 for Rural and 4 for Semi-rural in the box provided.

24. **Your Geographical Area :** Write 1 for Hill Area, 2 for Remote Locality, 3 for Border Area, 4 for Tribal Area, 5 for Island, 6 for North-Eastern Region including Sikkim and 7 for Not Applicable, in the box provided.

25. **Annual family income :** Write 1 for upto Rs. 50,000, 2 for upto Rs. 1, 00,000, 3 for upto Rs. 1,50,000 and 4 for Above 1,50,000.

25a. **Economically Backward Class (EBC) :** Write 1 for EBC for those whose family Annual income from all sources does not exceed Rs. 1.5 lakh per year. 2 for Not Applicable.

26. **Ex-Serviceman :** Write 1 for Yes and 2 for No.

27. **Whether you are applying for Transfer of Credit (TOC):** Write 1 for Yes and 2 for No.

28. **Details for TOC Board:** Write **a)** Enrolment No. of examination for which TOC is required, **b)** Year of passing the subjects, **c)** Code of the TOC Board as per **Appendix-A** and Section 2.5 and 2.6 of the Prospectus.

29. **Details of TOC subjects:** Please see Section 2.5 and 2.6 and the Table-1 of the Prospectus.

30. **Amount of Fee paid:** The admission fee is to be paid online only as per Tables 4 and 6. No fee should be paid through cash or through Demand Draft.

    Note: Incase of refund of fee in the event of not confirmation of admission as per policy, the amount will be refunded in the Bank Account/Debit/Credit Card/Wallets or any other payment method through which the Payment was made online.

31. **Whether you wish to get admission in the Secondary Course of NIOS on the basis of Self Certificate :** Write 1 for yes and 2 for Not Applicable

IMPORTANT NOTE:

➤ **Signature of the learner and Counter Signature of Parent/Guardian:** Learner and Parent/Guardian are requested to sign the Declaration with date as per column provided on back of the Application Form for admission.

➤ **Instructions for affixing Photograph:** Candidates are advised to strictly follow the following instructions:

1. Photograph affixed on the application should not be more than six months old.

2. Write NIOS registration number and name of the candidate on the back of the photo before it is affixed.

3. Ensure that photograph is not deshaped.

4. Candidate should affix Passport size (4 cm × 3 cm) photographs on all the Forms. Photograph affixed on the photo-copies for Regional Centre and the Study Centre should be duly attested by any one of the following:

   (a) Co-ordinator of NIOS Study Centre   (b) Principal of recognised School/College

   (c) District Magistrate   (d) Gazetted Officer   (e) Tehsildar

EXAMINATION REGISTRATION FORM
National Institute of Open Schooling

Form to register for appearing in Secondary / Senior Secondary Public Examination of NIOS and Depositing Examination Fee [to be submitted in the AI (Study Centre)/Regional Centre alongwith the requisite Examination fees]

Please fill correctly the subjects in which you desire to appear in the Examination.

Only Cash/Bank Drafts from Nationalised Banks are acceptable.
Cheques/Indian Postal Orders are not acceptable.

Code No.			Subject
1.			....
2.			....
3.			....
4.			....
5.			....
6.			..........(Additional subject if any)
7.			....

1.   Enrolment No.

2.   Name in full (Block Letters)

3.   Address ....
....
....

Exam. fee Rs. 250/- per subject. Additional fee of Rs. 120/- per subject involving practicals and late fee as applicable.

PIN CODE

Tel. No. ....

(Signature of the Candidate)

+   Learners whose AIs stand cancelled or not functioning can deposit their examination fees at the respective Regional Centre by submitting Examination Form alongwith Bank Draft drawn in favour of "Secretary". NIOS, payable at respective Regional Centres.

*   The Application Forms will not be accepted after the prescribed dates.

The students may contact their AI/RC or NIOS for information regarding their Examination Centres. In case a learner appears from an Exam. Centre other than the one allotted to him/her on his/her own, his/her result will be withheld.

a)   A learner applying for additional subjects/change of subjects may please attach photocopy of the permission letter of NIOS along with the examination fee paid.

b)   The Sr. Secondary candidates, before depositing the examination fee, should ensure that there is a two years gap after passing the Secondary examination in their cases. If they do not have requisite gap of two years, they will not be allowed to sit in more than four subjects. Then the registration for examination will be done only for the first four subjects in Examination and their fee for fifth subject will be forfeited as stated in the Prospectus.

NOTE.   i) Examination Form with incomplete/wrong information shall be rejected.

ii) Strike off whichever is not applicable.

iii) Please see the Subject Code (s) on the reverse of the Form.

RECEIPT (TO BE ISSUED TO THE LEARNER)

Received the Examination Form with fee of Rs. .... from .... Enrolment No. ....

for the .... Secondary/Sr. Secondary Examination of National Institute of Open Schooling in the following subject Codes:

Date...............

Signature
Coordinator
AI No./Regional Centre

Subject Codes

Secondary Examination			Senior Secondary Examination		
S. No.	**Code**	**Subject**	**S.No.**	**Code**	**Subject**
1.	201	Hindi	1.	301	Hindi
2.	202	English	2.	302	English
3.	203	Bengali	3.	303	Bengali
4.	204	Marathi	4.	304	Tamil
5.	205	Telugu	5.	305	Odia
6.	206	Urdu	6.	306	Urdu
7.	207	Gujarati	7.	309	Sanskrit
8.	208	Kannada	8.	307	Gujarati
9.	209	Sanskrit	9.	310	Punjabi
10.	210	Punjabi	10.	341	Arabic
11.	228	Assamese	11.	342	Percian
12.	231	Nepali	12.	311	Mathematics
13.	232	Malayalam	13.	312	Physics
14.	233	Odia	14.	313	Chemistry
15.	235	Arabic	15.	314	Biology
16.	236	Persian	16.	315	History
17.	237	Tamil	17.	316	Geography
18.	211	Mathematics	18.	317	Political Science
19.	212	Science and Technology	19.	318	Economics
20.	213	Social Science	20.	319	Commerce / Business Studies
21.	214	Economics	21.	320	Accountancy
22.	215	Business Studies	22.	321	Home Science
23.	216	Home Science	23.	328	Psychology
24.	222	Psychology	24.	330	Computer Science
25.	223	Indian Culture and Heritage	25.	331	Sociology
26.	224	Accountancy	26.	332	Painting
27.	225	Painting	27.	333	Enviornmental Science
28.	229	Data Entry Operations	28.	335	Mass Communication
29.	245	Veda Adhyan	29.	336	Data Entry Operations
30.	246	Sanskrit Vyakaran	30.	337	Tourism
31.	247	Bharatiya Darshan	31.	338	Introduction to Law
32.	248	Sanskrit Sahitya	32.	339	Library and Information Science
			33.	345	Veda Adhyan
			34.	346	Sanskrit Vyakaran
			35.	347	Bharatiya Darshan
			36.	348	Sanskrit Sahitya

राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान
NATIONAL INSTITUTE OF OPEN SCHOOLING
A-24/25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh

प्रवेश के लिए माध्यमिक/उच्चतर माध्यमिक कोर्स में प्रवेश के लिए आवेदन फॉर्म 2018-19
Application Form for Admission to Secondary/Sr. Secondary (2018-19)

फार्म संख्या
Form No................................

संदर्भ संख्या / Reference Number
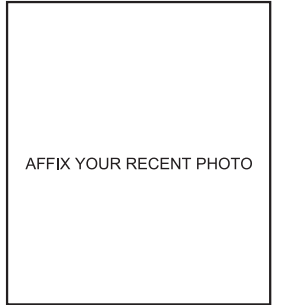
आधार संख्या / Aadhaar No.

आधार संख्या भरने के लिए परिशिष्ट–झ में दिए गए निर्देश पढ़ें / Read the Instructions given in Appendix-I about filling Aadhaar No.

पाठ्यक्रम जिसके लिए आवेदन किया है / **Course Applied for**

दिए गए बॉक्स में ''माध्यमिक'' के लिए 1 और ''उच्चतर माध्यमिक'' के लिए 2 लिखें/ Write 1 for Secondary and 2 for Senior Secondary in the box provided.

अध्ययन का माध्यम / **Medium of Study**

(परिशिष्ट–झ में दिए गए निर्देश पढ़ें / Read the Instructions given in Appendix-I)

AFFIX YOUR RECENT PHOTO

शिक्षार्थी के हस्ताक्षर
Signature of the Learner

IMPORTANT INSTRUCTIONS

(i) Please fill in the Form **ONLY AFTER** reading the instructions given at Appendix 'I'. / कृपया परिशिष्ट 'झ' पर दिए गए निर्देशों को पढ़ने के बाद ही फॉर्म भरें ।

(ii) Follow these steps: (i) Fill in the form but do not sign it yet; (ii) Paste your photograph; (iii) Then sign the form and submit through Online or to the AI (Study Centre)/concerned Regional Centre of NIOS. / इन बातों का पालन करें (i) फॉर्म भरें किन्तु अभी हस्ताक्षर नहीं करें, (ii) मूल प्रति पर फोटो चिपकाएँ (iii) फॉर्म पर हस्ताक्षर करें और ऑनलाइन अथवा एनआईओएस के एआई (अध्ययन केन्द्र) / संबंधित क्षेत्रीय केन्द्र पर जमा करें ।

(iii) Use Blue/Black Ball Point Pen Only for filling up the form/फॉर्म भरने के लिए केवल नीला / काला बॉल पेन का प्रयोग करें ।

केवल कार्यालयी उपयोग के लिए / For office use only. दिनांक हस्ताक्षर कर्मचारी का नाम
जाँच की गई और सही पाया गया / Checked and verified. Dated: .... Signature .... (with name of the official ....

1. शिक्षार्थी का पूरा नाम (स्पष्ट अक्षरों में) / Name of Candidate in CAPITAL Letters

2. पिता का पूरा नाम (स्पष्ट अक्षरों में) / Father's Name in CAPITAL Letters

3. माता का पूरा नाम (स्पष्ट अक्षरों में) / Mother's Name in CAPITAL Letters

4. अनाथ के लिए अभिभावक / संस्था का पूरा नाम (स्पष्ट अक्षरों में) / Guardian's/Institution's Name in CAPITAL Letters for Orphan

5. जन्मतिथि / Date of Birth   दिन / Day   मास / Month   वर्ष / Year

5a. लिंग / Gender (पुरुष के लिए 1, महिला के लिए 2 और तीसरे जेंडर के लिए 3 लिखें / 1 for Male, 2 for Female & 3 for Transgender)

6. मोबाइल / Mobile

एसटीडी कोड/STD Code

दूरभाष / Telephone

8. अक्षमता का प्रकार (यदि है) / Type of Disability (if any)

9. वंचित वर्ग (यदि लागू हो) / Disadvantaged Group (if applicable)

7. सामाजिक वर्ग / जाति / Social Category/Caste

10. आपकी पूर्व योग्यता / Your Previous Qualification

11. पत्र-व्यवहार के लिए पता / Postal Address in CAPITAL Letters

Address

जिला/District

राज्य/State   पिन कोड/ Pin Code

E-mail

12. विषय चुनें (न्यूनतम 5 तथा अधिकतम 7, तालिका–1 देखें) / Choose Subjects (Minimum 5 and Maximum 7, See table-1)

13. क्या आप आंशिक प्रवेश अथवा दोहरे नामांकन के अंतर्गत आवेदन कर रहे हैं? Are you applying under part admission or dual enrolment?
(1 for yes or 2 for no. If you have opted for 'yes', please note that number of subjects will be restricted to 4 or less and no TOC is applicable)

14. दसवीं बोर्ड की परीक्षा का विवरण / Details of 10th Board Examination

(क) उत्तीर्ण होने का वर्ष /(a)Year of Passing

(ख) अनुक्रमांक सं./(b) Roll No.

(ग) बोर्ड का कोड / (c) Code of the Board

परिशिष्ट 'क' पर दिए गए निर्देश के अनुसार कोड लिखें । / Write the code as per instruction mentioned at **Appendix-A.**

15. अनाथ / Orphan

16. मातृभाषा / Mother Tongue

17. राष्ट्रीयता / Nationality

18. धर्म / Religion

19. रोजगार / Employment

20. अन्य पाठ्य सहगामी क्रियाएं Extra curricular activities

21. पिता की शैक्षिक योग्यता Father's Educational Qualification

22. माता की शैक्षिक योग्यता Mother's Educational Qualification

23. रहने का स्थान / Place of Residence

24. आपका भौगोलिक क्षेत्र Your Geographical Area

25. परिवार की वार्षिक आय Annual family income

25a. आर्थिक रूप से पिछड़ी श्रेणी / Economically Backward Class

26. भूतपूर्व सैनिक / Ex-Serviceman

27. क्या आप क्रेडिट स्थानान्तरण (TOC) के लिए आवेदन कर रहे हैं? / Please Tick (✓) Whether you are applying for Transfer of Credit? Yes ☐ No ☐

28. मात्र राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान / सीबीएसई / सीआईएससीई / राज्य मुक्त विद्यालय / **भाग 2.6** में दिए गए राज्य शिक्षा बोर्ड के पूर्व शिक्षार्थियों के लिए
For Ex-Students of NIOS /CBSE /CISCE /State Open School/State Board of Education as per **section 2.6** only

(क) नामांकन संख्या
(a) Enrolment No. ☐☐☐☐☐☐☐☐☐☐☐

(ख) परीक्षा का वर्ष
(b) Year of Exam. ☐☐☐☐

(ग) टीओसी बोर्ड का कोड / (c) Code of the TOC Board ☐☐☐☐   Write the code as per instructions mentioned in **Appendix-A** and section 2.5 & 2.6.

29. उत्तीर्ण किए गए विषयों का विवरण जिनके क्रेडिट स्थानांतरण चाहते हैं / Details of Subjects passed for which transfer of credit is opted

क्र. सं. S.No.	विषय / Subjects(s)	एनआईओएस का विषय कोड Subject Code of NIOS	प्राप्तांक / Marks Obtained		
			सिद्धांत / Theory	प्रयोग / Practical	कुल / Total
1.	_____				
2.	_____				
3.	_____				
4.	_____				

30. कुल देय शुल्क की राशि / Total amount of fee paid

(a) प्रवेश शुल्क
Admission Fee ☐☐☐☐ + अतिरिक्त विषय शुल्क Additional Subject Fee ☐☐☐☐ + टीओसी शुल्क TOC Fee ☐☐☐☐ = कुल शुल्क Total Fee ☐☐☐☐

31. क्या आप स्व–प्रमाण पत्र के आधार पर एनआईओएस के माध्यमिक पाठ्यक्रम में प्रवेश लेना चाहते हैं? यदि हाँ तो स्व–प्रमाण पत्र पर हस्ताक्षर करें । / Whether you wish to get admission in the Secondary Course of NIOS on the basis of Self Certificate. If yes, please sign the Self Certificate.

स्व–प्रमाणपत्र उन सभी के द्वारा हस्ताक्षर किया जाएगा जो विद्यालय छोड़ने का प्रमाणपत्र संलग्न नहीं कर रहे हैं
SELF CERTIFICATE (to be filled by all those not enclosing School Leaving Certificate)
मैं सत्यापित करता हूँ कि मैं माध्यमिक स्तर के पाठ्यक्रम पढ़ने में समर्थ हूँ
Certified that I have studied enough to be able to pursue the Secondary level course.

शिक्षार्थी के हस्ताक्षर / Signature of the Candidate

आवेदक की घोषणा (सभी आवेदकों द्वारा भरा जाएगा) / DECLARATION BY APPLICANT (TO BE FILLED BY ALL APPLICANTS)

I hereby declare that I have read and understood the conditions of eligibility and I fulfill the criteria for the course for which I seek admission. I have furnished all the necessary documents and information correctly. I have filled this form in my own handwriting. I understand that my candidature is liable to be cancelled by NIOS in the event of any information or document is found misleading or incorrect at any stage. I accept the rules as laid down in the Prospectus. मैं घोषणा करता / करती हूँ कि मैंने वे सभी योग्यता शर्तें पढ़कर समझ ली हैं जिस पाठ्यक्रम के लिए मैं आवेदन कर रहा / रही हूँ। मैंने सारी जरुरी सूचनाएं और दस्तावेज सही–सही दिए हैं। मैंने यह आवेदन फॉर्म स्वयं भरा है। मैं जानता / जानती हूँ कि यदि ये सूचनाएं गलत या भ्रम में डालने वाली होती हैं तो राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान द्वारा मेरी उम्मीदवारी समाप्त की जा सकती है। मैं विवरणिका में दिए गए सभी नियमों का पालन करूँगा / करूँगी।

तिथि / Date...............

माता–पिता / अभिभावक के प्रतिहस्ताक्षर / Countersignature of Parent/Guardian _____   शिक्षार्थी के हस्ताक्षर / Signature of Candidate

स्थाई पता / Permanent Address _____

Bank details for Dr. Ambedkar National Scholarship (applicable for SC and ST only). For details please see **section 4.11** _____

बैंक का नाम / Bank Name : _____   बैंक का पता / Bank Address : _____

_____ पिन / Pin _____

समन्वयक का प्रमाण पत्र / Certificate From the Coordinator

उपरोक्त तथ्यों को एनआईओएस / सी.बी.एस.ई. / सी.आई.एस.सी.ई. / संबंधित राज्य बोर्ड / राज्य मुक्त विद्यालय द्वारा जारी मूल अंकसूची / प्रमाणपत्र से सत्यापित कर लिया गया है।
Above Statements have been verified with the original Marksheet/Certificate issued by NIOS/CBSE/CISCE/concerned State Board/SOS.

संलग्नकों की जांच कीजिए, सही का निशान (✓) लगाएँ / CHECK THE ENCLOSURES, Please Tick (✓)

1. मूल प्रवेश–पत्र
   Original Admission Form ☐

2. प्रवेश पत्र की दो प्रतियाँ दस्तावेजों के साथ
   Two photocopies of Admission Form alongwith enclosures ☐

3. जन्म तिथि प्रमाणपत्र
   Certificate of Date of Birth ☐

4. अनुसूचित जाति / अनुसूचित जनजाति प्रमाणपत्र
   Certificate for SC/ST ☐

5. पिछले विद्यालय का स्थानांतरण प्रमाणपत्र
   Transfer Certificate from the last school attended ☐

6. निवास स्थान के पते का प्रमाण–पत्र
   Proof of Residence ☐

7. शैक्षिक योग्यता सबंधी स्व–प्रमाणपत्र
   Self Certificate regarding educational qualifications ☐

8. दसवीं परीक्षा उत्तीर्ण करने की अंक तालिका की प्रति
   Photocopy of Marksheet of Class X Board Examination ☐

9. भूतपूर्व सैनिकों के लिए नियोक्ता से प्रमाण पत्र
   Certificate from the Employer for Ex-Servicemen ☐

10. विकलांग व्यक्ति के लिए सरकारी अस्पताल से प्रमाण पत्र
    Certificate from a Government Hospital for a handicapped person ☐

11. टी ओ सी के लिए कक्षा दसवीं या बारहवीं बोर्ड फेल / कम्पार्टमेंट की मूल अंक तालिका और लेमिनेट की गयी अंक तालिका स्वीकार नहीं की जायेगी
    Original failure/compartment Marksheet of class X or XII for TOC and Laminated Marksheet are not acceptable ☐

प्रमाणित किया जाता है कि उपर्युक्त संलग्नकों सहित शुल्क के साथ आवेदन फॉर्म सीधे शिक्षार्थी से प्राप्त हुआ है। / It is certified that Application Form with fee is received directly from the learner alongwith the above mentioned enclosures.

शुल्क का विवरण / FEE STRUCTURE (In Rupees)

पाठ्यक्रम Course	सामान्य वर्ग General Category		छूट प्राप्त वर्ग Exempted Category
	पुरुष Male	महिला Female	अनु. जाति / अनु जनजाति / भूतपूर्व सैनिक / विकलांग SC/ST/Ex-Servicemen/ Handicapped
माध्यमिक पाठ्यक्रम Secondary Course			
(i) पांच विषयों के लिए For 5 subjects	1485/-	1210/-	990/-
(ii) प्रत्येक अतिरिक्त विषय के लिए For each additional subject	600/-	600/-	600/-
उच्चतर माध्यमिक पाठ्यक्रम Senior Secondary Course			
(i) पांच विषयों के लिए For 5 subjects	1650/-	1375/-	1075/-
(ii) प्रत्येक अतिरिक्त विषय के लिए For each additional subject	600/-	600/-	600/-

समन्वयक के मुहर सहित हस्ताक्षर
Signature with seal of the Co-ordinator
पूरा नाम / Full Name _____

दोहरा नामांकन / आंशिक प्रवेश Dual Enrolment/Part Admission

पाठ्यक्रम का स्तर Course level	नामांकन शुल्क Registration fee	प्रत्येक विषय के लिए पाठ्यक्रम सामग्री शुल्क Course Material fee for each subject	टीओसी के लिए शुल्क Fee for TOC
माध्यमिक स्तर Secondary	400/- per subject	300/-	150/- per subject
उच्चतर माध्यमिक स्तर Sr. Secondary	400/- per subject	330/-	150/- per subject

Provisional Admission Letter-cum-Receipt for 2018-19

National Institute of Open Schooling

A-24/25, Institutional Area, Sector-62, NOIDA-201309, Uttar Pradesh

Form No._____

(To be filled in by the Accredited Institution)

Received Application Form from _____ for admission to Secondary/Sr. Secondary Course on _____

alongwith a fee of Rs. _____ through Bank Draft No. _____ dated _____.

We are happy to inform you that you have been offered provisional admission in the Secondary/Sr.Secondary Course of NIOS in the current academic session *i.e.,* 2018-19 in the following subjects, subject to the confirmation and verfication of your records/documents.

Your Reference No. is Please note this number carefully as you have to quote this for communication with your AI (Study Centre)/concerned NIOS Regional Centre.

Signature_____

Dated_____   Name of the Official _____

Seal of AI (Study Centre) with AI. Code No.

Cancellation of Admission

Your admission will be cancelled :

➤ if the **Admission Form is incomplete,**

➤ if the **fee paid is short,**

➤ if the **supporting documents are not complete,**

➤ if **false documents have been submitted,**

➤ if **required educational qualifications are not fulfilled**,

➤ if **the minimum age criteria is not fulfilled,**

➤ if **incorrect or wrong information is given,**

➤ if **the secondary examination is not passed from a recognised Board.**

➤ if **proof of residential address is not attached.**

Note: (i)   Admission once cancelled will not be re-considered.

(ii)   If any discrepancy is noticed at any stage of admission even if the Identity Card is issued, the admission will be cancelled and result will not be declared even if appeared in examination.

Important Dates to Remember

1. **Online submission of Admission Form for 2018-19**

    i)   On-line Admission for all Learners (Stream-1)

Block-1	16th March - 31st July 2018	:	without late fee
	1st August - 15th August 2018	:	with late fee of Rs. 200/-
	16th August - 31st August 2018	:	with late fee of Rs. 400/-
	1st September - 15th September 2018	:	with late fee of Rs. 700/-
Block-2	16th September 2018 - 31st January 2019	:	Without late fee
	1st February - 15th February 2019	:	with late fee of Rs. 200/-
	16th February - 28th February 2019	:	with late fee of Rs. 400/-
	1st March - 15th March 2019	:	with late fee of Rs. 700/-

    ii)   On-line Admission for learners wanting to appear in   :   1st May, 2018 to 30th June, 2018
October-November, 2018 Examination (Stream-2)

    iii)   On-line Admission for learners wanting to appear under   :   Throughout the year
On Demand Examination system (ODES) of NIOS
for Secondary Level (Stream-3)

    iv)   On-line Admission for learners wanting to appear under   :   Throughout the year
On Demand Examination System (ODES) of NIOS
for Sr. Secondary Level (Stream-4)

2. **Registration for Public Examination**

i) **First Public Examination**	ii) **Second Public Examination**
April-May Examination :	**October-November Examination :**
For fresh and unsuccessful learners of	**For fresh and unsuccessful learners of**
previous examinations	**previous examinations**
➢ 21st November to 20th December (Without late fee)	➢ 21st May to 20th June (Without late fee)
For learners who have been	**For learners who have been**
unsuccessful in the preceding	**unsuccessful in the preceding**
examination i.e. October Exams.	**examination i.e. April Exams.**
➢ 1st December to 20th December (Without late fee)	➢ 1st June to 20th June (Without late fee)
For all learners	**For all learners**
➢ 21st December to 31st December (With late fee of Rs. 100/- per subject)	➢ 21st June to 30th June (With late fee of Rs.100/- per subject)
➢ 1st January to 10th January (With consolidated late fee of Rs. 1500/-)	➢ 1st July to 10th July (With consolidated late fee of Rs. 1500/-)

Note: Registration for Public Examination for Online Admissions will only be alongwith Online admission under Stream-2, 3 & 4.

3. **Declaration of Result of Examination**   :   6 to 7 weeks after the last paper is over. Results are made available at the respective AIs as well as on the NIOS website: **www.nios.ac.in**

4. **Change of Subject/Registration for Additional Subject**

    (i)   For April-May Examination   :   1st July to 15th November

    (ii)   For October-November Examination   :   1st January to 15th May

5. **Re-checking of Answer Scripts**   :   Within 15 days from the declaration of result of examination

6. **Re-evaluation of Answer Scripts at**   :   Within 15 days from the declaration of result of
Senior Secondary level.   Examination

7. **Photocopy of Answer Scripts**   :   Within 15 days from the declaration of result of Examination

Note : For dates pertaining to registration for Public Examination over and above the said schedule, please refer to the Prospectus and visit NIOS Website: **www.nios.ac.in**

(*The examination fee with **consolidated late fee of Rs. 1500/ -** (Rupees One Thousand Five Hundred only) can be accepted through a Bank Draft drawn in favour of the "Secretary, NIOS", payable at the concerned Regional Centre **(Appendix "B") upto 10th January for April-May examination and up to 10th July for Oct.-Nov. examination). The fee shall be accepted at NIOS Regional Centres only.**

Purchase of Prospectus or filling up of Application Form merely does not vest any right with the learner for admission to NIOS Courses. Admissions are granted strictly on First Come First Served basis subject to availability of seats alloted to the respective AIs by the NIOS.